

Criterion - 6

Governance, Leadership and Management

NAAC-SSR (2nd Cycle)



ETERNAL UNIVERSITY

BARU SAHIB, SIRMOUR-173101

HIMACHAL PRADESH

6.4.1(3)

Optimal utilization of resources



ETERNAL UNIVERSITY

BARU SAHIB, SIRMOUR-173101
HIMACHAL PRADESH



Eternal University

(World peace through value based education)

8

Ref No: EU/RO/NOTFN/021/08

Dated: 30 July, 2023

NOTIFICATION

In pursuance of Clause 22 of First Statutes of Eternal University (Establishment and Regulation) Act No. 3 of 2009 and Amendment Act No. 23 of 2012. The Chancellor of Eternal University is pleased to reconstitute the FINANCE COMMITTEE of Eternal University, Baru Sahib consisting of the following members by superseding previous Notification No. EU/RO/Notfn/021 dated 06 October, 2020:

Sr. No.	Name(s)	Designation
1	Dr. Davinder Singh (Vice Chancellor)	Chairman
2	Dr AS Ahluwalia (Pro Vice Chancellor)	Member
3	Sh. D. L. Thakur Dale View Cottage Lower Kaithu Shimla-171003 (09816242924 & 0177-2830892) Email ID - dlthakur1957@gmail.com	Member (Government Nominee)
4	Dr. BS Sohal (COE and Dean PGS)	Member
5	Mr. D.K. Sharma, B -73, Sector-II, Main Road, New Shimla, Shimla - 9	Member
6	Mr. BS Kapoor, Accounts Officer	Member
7	Dr. SK Chauhan (Additional Registrar)	Member/Secretary


Additional Registrar
Eternal University
Baru Sahib


Additional Registrar
Eternal University, Baru Sahib
Distt. Sirmour (H.P.)-173101

V.P.O. - Baru Sahib, Via-Rajgarh, Distt : Sirmour, Himachal Pradesh - 173101 (India)

Phones - +91-9805098720(M), +91-1799-276012(LL), Fax: 01799-276006

E-mail : contact@eternaluniversity.edu.in, Web site: www.eternaluniversity.edu.in



Eternal University

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1


Ref : EU/RO/Notfn/021/01

Dated : 31st January, 2022,

NOTIFICATION

In pursuance of Clause 21 (1) of First Statutes of Eternal University (Establishment and Regulation) Act No. 3 of 2009 and Amendment Act No. 23 of 2012. The Chancellor of Eternal University is pleased to reconstitute the PLANNING BOARD COMMITTEE of Eternal University, Baru Sahib consisting of the following members by superseding previous Notification No EU/RO/Notfn/021/08 dated 14th September, 2021:

1.	Vice Chancellor	Chairman
2.	Dr. AS Ahluwalia	Nominee of the Chancellor
3	Dr. Neelam Kaur	Nominee of the Chancellor
4	Mr. D.K. Sharma	Nominee of the Chancellor
5.	Dr. NP Singh	Nominee of the Chancellor
6.	Mr. Harjinder Singh Cheema	Nominee of the Chancellor
7.	Dr. SK Chauhan	Member/Secretary


 Additional Registrar
 Eternal University
 Baru Sahib

Additional Registrar
 Eternal University, Baru Sahib
 Distt. Sirmour (H.P.)-173101



Eternal University

(World peace through value based education)

04

Ref No : EU/RO/NOTFN/021/04

Dated : 08th May, 2023

NOTIFICATION

In pursuance of Clause 18 (i) of Eternal University (Establishment and Regulation) Act No. 3 of 2009 and Amendment Act No. 23 of 2012. The Chancellor of Eternal University is pleased to reconstitute the **GOVERNING BODY** of Eternal University, Baru Sahib consisting of the following members superseding the previous notification No EU/RO/NOTFN/21/04 dated 14th August, 2021:-

1	Dr. Davinder Singh	The Kalgidhar Trust Baru Sahib	Chairman (Chancellor-cum- Vice Chancellor)
2	Dr. H.S. Dhaliwal	Former Vice Chancellor, Eternal University	Member (Nominee of Sponsoring Body)
3	Dr. AS Ahluwalia	Pro-Vice Chancellor	Member (Nominee of Sponsoring Body)
4	Dr. Neelam Kaur	The Kalgidhar Trust Baru Sahib	Member (Nominee of Sponsoring Body)
5	Mr. Harjit Singh	Mohali	Member (Outside Expert Information Technology)
6	Sh. Sunil Sharma	9717006888 VPO:Pabiyanaa, Tehsil- Rajgarh, Distt. Sirmaur - 173101 Tele No 9817050501/1799-220003 Sunilsharmargh1@gmail.com	Member HP Government Nominee
7	Sh Vinay Kumar	Village: Maina Bagh, PO : Rajana Tehsil:Renuka Ji District- Sirmour (HP) Ph No: 9418042224 Email:jigyasavinay@gmail.com	Member HP Government Nominee as well as Hon'ble Member of Legislative Assembly
8	Sh Ajay Solanki	House No 320/9, Behind JBT School Nahan, District- Sirmour (HP) Ph No: 9418162004 Email:solankeyajay20@gmail.com	Member HP Government Nominee as well as Hon'ble Member of Legislative Assembly


Additional Registra
Eternal University

Additional Registrar
Eternal University, Baru Sahib
Distt. Sirmour (H.P.)-173101

T03



Eternal University

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Ref No. EU/RO/NOTFN/021

November 10, 2020

NOTIFICATION

In pursuance of Clause 19 (i) of Eternal University (Established and Regulation) Act No. 3 of 2009 Amendment Act of No. 23 of 2012. The Chancellor of Eternal University is pleased to reconstitute the Board of Management of Eternal University, Baru Sahib consisting of the following members superseding the previous Notification No. EU/RO/NOTFN/021 dated 18th February, 2019.

1.	Dr. Davinder Singh (Vice Chancellor)	Chairman (a)
2.	Dr. Amrik Singh Ahluwalia (Dean Academic Affairs)	Member (b)
3.	Dr. Neelam Kaur (Dean, Akal College of Health & Allied Sciences)	Member (b)
4.	Mr. Ravinder Pal Singh Kohli (Nominee of Sponsoring Body)	Member (c)
5.	Mr. D.K Sharma (Nominee of Sponsoring Body)	Member (c)
6.	Prof. Pawan Garga, Department of Management, HPU (Govt. Nominee)	Member (d)
7.	Prof. B.R Thakur, Department of Geography, HPU (Govt. Nominee)	Member (d)
8.	Dr. Purvi Luniyal (Professor)	Member (e)
9.	Dr. Anupama K (Professor)	Member (e)
10.	Dr. S.K Chauhan (Additional Registrar)	Member Secretary (f)


Vice Chancellor

Eternal University, Baru Sahib

Vice Chancellor

Eternal University

Baru Sahib (H.P.) 173101

V. P. O. -BARU SAHIB, VIA RAJGARH, DISTT: SIRMOUR, HIMACHAL PRADESH-
173101 (INDIA)

Tele: 01799-276012, Fax: 01799-276006, Mob. 9816400624

E-mail : contact@eternaluniversity.edu.in Web site: www.eternaluniversity.edu.in



Eternal University

(World peace through value based education)

Ref: EU/ RO/Acct/03/ 0 \

Date: 30th January, 2024

To

All Deans/Principals
Controller of Examination
Director Admission-cum-Placement
Office of Hon'ble Vice Chancellor
IT Department
Sports & PR
Library

Annual Budget for the Financial Year 2024-25

It is hereby intimated that the Annual Estimated Budget for the financial year 2024-25 is to be approved before the commencement of next financial year i.e 01 April 2024. As usual this estimated budget is being placed in various statutory bodies of the University in the month of February every year for its final approval.

A copy of approved budget for the current financial year is enclosed for your ready reference.

Keeping in view of the above, please submit your estimated budget expenditure for your College/Department/Office for the financial year 2024-25 as per appendix A enclosed to the Account Officer, Kalgidhar Trust latest by **05th February 2024**.


30/01/2024

Additional Registrar
Eternal University

Additional Registrar

Copy to : **Eternal University, Baru Sahib**
Distt. Sirmour (H.P.)-173101

Account Officer: Please submit the annual estimated budget for the financial year 2024-25 of
Kalgidhar Trust the Eternal University to the Registrar Office for getting its final approval
Baru Sahib from the various statutory bodies latest by **10th February 2024**.

Account Branch : For information & similar action please

V.P.O. - Baru Sahib, Via-Rajgarh, Distt : Sirmour, Himachal Pradesh - 173101 (India)

Phones - +91-9805098720(M), +91-1799-276012(LL), Fax: 01799-276006

E-mail : contact@eternaluniversity.edu.in, Web site: www.eternaluniversity.edu.in

THE KALGIDHAR TRUST: BARU SAHIB
(ETERNAL UNIVERSITY, BARU SAHIB)
CONSOLIDATED BALANCE SHEET AS AT 31st MARCH, 2023

LIABILITIES	AMOUNT	TOTAL	ASSETS	AMOUNT	TOTAL
CORPUS			FIXED ASSETS		
As per Last B' Sheet	33,89,076.00		As per Schedule		17,71,00,709.48
Add: Corpus Donation	-				
Add: Assets Trf	-		INVESTMENTS		15,83,90,389.00
Less: Assets Tr.	-	33,89,076.00			
			CURRENT ASSETS, LOANS & ADVANCES		
INCOME & EXPENDITURE A/C			Loans & Advances		20,39,252.00
As per Last B'Sheet	3,36,17,779.18		Security Deposited		41,50,000.00
Add: Excess of Income for the yr.	66,67,224.08	4,02,85,003.26	Cash in Hand		-
			Bank Balances		33,81,204.52
			Other Assets		4,44,91,445.96
SECURED LOANS					
LOAN FROM BANK	13,38,09,437.02				
UNSECURED LOANS	-	13,38,09,437.02			
SECURITY REFUNDABLE					
Security Other	5,000.00				
Students	33,57,000.00				
Teachers	73,37,332.00	1,06,99,332.00			
CURRENT LIABILITIES & PROVISIONS					
Sundry Creditors		11,000.00			
Salary Payable		6,48,858.00			
Branch/ Division		20,07,10,294.68			
Total Rs.:-		<u><u>38,95,53,000.96</u></u>	Total Rs.:-		<u><u>38,95,53,000.96</u></u>

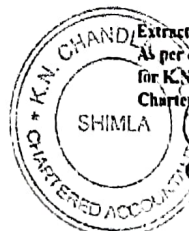
Note: Notes on accounts annexed.

Dail Bti
(President)

(Vice-President)

(Secretary)

President
The Kalgidhar Trust



Extracted From Consolidate Statement of The Kalgidhar Trust
As per our report in Form No. 10B Annexed.
for K.M.Chandla & Co.
Chartered Accountants

(Dinesh Kumar Sood)
Partner

Place: Shimla
Dated: 30th Sept. 2023

UDIN: 23088343BQVYNX1579

Figures are consolidated from the Individual Statements of Engineering College, Nursing College & Eternal University

K.M. CHANDLA & CO.
Chartered Accountants
FRN : 001326N
M.NO. : 088343

THE KALGIDHAR TRUST: BARU SAHIB
(ETERNAL UNIVERSITY, BARU SAHIB)
CONSOLIDATED INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2023

EXPENDITURE	AMOUNT	TOTAL	INCOME	AMOUNT	TOTAL
To Administrative Expenses (EPF)			By Donation		6,01,000.00
To Advertisement		19,144.00	By Interest on Fixed Deposits		79,19,349.00
To Accreditation Expenses		15,78,503.00	By Interest on Saving Bank Accounts		83,793.00
To Kitchen & Mess Expenses		2,59,400.00	By Education Fees Collection		11,68,77,749.06
To Vehicle Running & Maintenance Expenses		1,90,05,301.00	By Grant in Aid		14,97,545.00
To Bank and Finance Charges		1,92,761.00	By Training & Placement Programme		21,000.00
To Postage & Courier Expenses		9,014.66	By Seminar & Conferences		4,75,659.00
To Repair & Maintenance Building		40,043.00	By Receipt From Kalgidhar Trust		2,75,00,000.00
To Freight & Cartage Expenses		1,31,271.00			
To Depreciation		42,500.00			
To Genset Running & Maintenance Expenses		1,21,72,265.00			
To Seminar & Conferences		19,79,440.00			
To Training & Placement Programme		1,49,103.00			
To Scholarship Exp		35,13,593.00			
To Function/Festival Celebration Expenses		26,23,473.00			
To Lab. Expenses		2,02,560.00			
To Electricity & Water Expenses		18,32,945.00			
To Subscription of Library Exp.		41,91,276.00			
To Concession for Needy Students		6,85,579.00			
To Agriculture & Forestry		1,74,89,950.00			
To Interest		2,60,803.00			
To Miscellaneous Expenses		7,633.32			
To Newspaper & Periodicals		8,400.00			
To Telephone & Internet Expenses		24,894.00			
To Printing & Stationery		5,36,532.00			
To Legal/Professional Charges		5,09,362.00			
To Refreshment		2,00,590.00			
To Repair & Maintenance Others		81,708.00			
To Salary & Wages Expenses		10,90,610.00			
To Employer Contribution to various funds for the welfare of employees		6,61,61,510.00			
To Staff /Students Welfare		5,06,816.00			
To Sports Expenses		90,000.00			
To Rent/ Lease		1,16,774.00			
To House Keeping Expenses		18,476.00			
To Tour & Travelling Expenses		7,15,731.00			
To Examination/Counselling Expenses		14,97,110.00			
To Security & Allied Services		1,62,120.00			
To Honorarium to Coaching Staff		17,30,163.00			
To Donation to Same Clause Society		5,86,517.00			
To Excess of Income Over Exp.		78,85,000.00			
		66,67,224.08			
Total Rs.:-		15,49,76,095.06	Total Rs.:-		15,49,76,095.06

Dail Lal
(President)

(Vice-President)

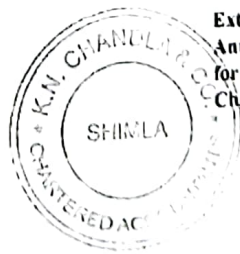
(Secretary)

President
The Kalgidhar Trust

Place: Shimla
Dated: 30th Sept. 2023

UDIN: 23088343 BG VYNX 1579

Annexure II Balance Sheet



Extracted From Consolidate Statement of The Kalgidhar Trust
Annexure to the Balance Sheet
for K.N.Chandla & Co.
Chartered Accountants

[Signature]
(Dial K.N. Chandla 8888)
Chartered Accountants
FRN: 001326N
M.NO.: 088343

THE KALGIDHAR TRUST, BARUSAHIB: SIRMOUR
(ETERNAL UNIVERSITY, BARU SAHIB)
CONSOLIDATED SCHEDULE OF FIXED ASSETS AS ON 31st MARCH 2023

PERTICULARS	Rate	Opening		Addition During the year	Sale/Tr.	Total As On 31.03.2022	Depreciation	Net Balance As On 31.03.2022
		As on 01.04.22						
Building	5%	16,30,38,819.58	-	-	-	16,30,38,819.58	81,51,941.00	15,48,86,878.58
Building Under Constr.	0%	-	-	-	-	-	-	-
Beddings	10%	2,49,333.00	-	-	-	2,49,333.00	24,933.00	2,24,400.00
Computer	40%	12,01,328.00	6,63,750.00	-	-	18,65,078.00	7,46,031.00	11,19,047.00
Craft & Art / Sports Material	15%	1,15,287.00	3,25,732.00	-	-	4,41,019.00	66,153.00	3,74,866.00
Electric Fan/Fittings/ Inst.	15%	1,78,655.00	-	-	-	1,78,655.00	26,799.00	1,51,856.00
Electronic/ TV/VCR/Projector Items	15%	7,86,257.00	4,92,333.00	-	-	12,78,590.00	1,91,789.00	10,86,801.00
EPBAX System	15%	21,594.00	-	-	-	21,594.00	3,239.00	18,355.00
Furniture & Fixture	10%	12,88,684.00	1,38,750.00	-	-	14,27,434.00	1,42,744.00	12,84,690.00
Internet Equipments (V Sat)	15%	46,520.00	-	-	-	46,520.00	6,978.00	39,542.00
Vehicles	15%	6,62,768.00	-	-	-	6,62,768.00	99,415.00	5,63,353.00
Laboratory Equipments	15%	1,07,47,631.00	7,04,980.00	-	-	1,14,52,611.00	17,17,893.00	97,34,718.00
Library Books	10%	36,40,258.00	7,07,422.00	-	-	43,47,680.00	4,34,767.00	39,12,913.00
Machinery	15%	12,61,073.00	10,08,900.00	-	-	22,69,973.00	3,40,496.00	19,29,477.00
Mobile/ Phone	15%	23,531.00	13,000.00	-	-	36,531.00	5,480.00	31,051.00
Music Equipments	15%	27,328.00	-	-	-	27,328.00	4,099.00	23,229.00
Printers/ Photocopiers	15%	2,60,305.90	41,800.00	-	-	3,02,105.90	45,316.00	2,56,789.90
Refrigerator	15%	46,683.00	-	-	-	46,683.00	7,002.00	39,681.00
Steam Boiler/Solar System/ Water Boiler	15%	88,975.00	-	-	-	88,975.00	13,347.00	75,628.00
Telephone	15%	70,562.00	4,254.00	-	-	74,816.00	11,222.00	63,594.00
UPS/ Inverter	15%	5,95,020.00	5,120.00	-	-	6,00,140.00	90,021.00	5,10,119.00
Utensils	10%	1,33,202.00	130.00	-	-	1,33,332.00	13,333.00	1,19,999.00
Water Filter/ Aquaguards	15%	51,374.00	-	-	-	51,374.00	7,706.00	43,668.00
Water Cooler	15%	21,865.00	-	-	-	21,865.00	3,280.00	18,585.00
Medical Equipments	15%	1,21,873.00	-	-	-	1,21,873.00	18,281.00	1,03,592.00
Live Stock	0%	4,87,877.00	-	-	-	4,87,877.00	-	4,87,877.00
Total Rs.-		18,51,66,803.48	41,06,171.00	-	-	18,92,72,974.48	1,21,72,265.00	17,71,00,709.48



Dair's
President
The Kalgidhar Trust

Ref. No. EU/VCO/023

August 24, 2020

PURCHASE COMMITTEE

With immediate effect, the purchase of all types of non-expendable/non-recurring items in the Eternal University will be made through a purchase committee. Purchase committee will comprise a Chairperson and 4 to 5 members as per given details:

Chairperson:

- Registrar (Additional Registrar)/Dean Academic Affairs/Dean Research

Members:

- (i) Three Heads of Department of rank of Professor/Associate Professor by rotation.
- (ii) Representative of Finance Department of The Kalgidhar Trust
- (iii) Nominee Registrar Office (In case Registrar/Additional Registrar is not the Chairperson)

Systems and Procedures for Procurement:

Non-expendable Items

1. HOD of the respective department will submit the demand on prescribed proforma (Copy Enclosed) through the respective Dean for the non-expendable items such as equipment, appliance, apparatus, and miscellaneous items etc. along with provision of funds and sanction of competent authority to the Chairman of the committee with all the supporting documents as per detail given below:
 - (i) Detailed specifications of the items.
 - (ii) Quantity (Numbers) of material required.
 - (iii) Brief note justifying the need of the equipment.
 - (iv) Sources of funds.
 - (v) Invoice/Quotations obtained from atleast 3 vendors duly got signed from the department Committee.
 - (vi) Comparative statement specification wise.
2. Indentor will also specify the time limit for the procurement of required items. The demand is to be raised atleast two months in advance.
3. The Chairman will ensure to convene a meeting of the committee once a month or earlier if need arises, in which all proposals submitted by the Deans will be scrutinized. Any short comings observed by the committee are to be conveyed to the concerned Dean for review. The chairman will submit the approved cases by the committee to the Vice Chancellor for final approval. The decision will be conveyed to the concerned department of The Kalgidhar Trust for further issuing supply order to the concerned firm.

Expendable Items

4. For the purchase of expendable material and other sundry items, the indent shall be prepared by the respective HOD and got processed through the respective Dean (Quotation not

BARU SAHIB, VIA RAJGARH, DISTT: SIRMOUR, HIMACHAL PRADESH-173101 (INDIA)

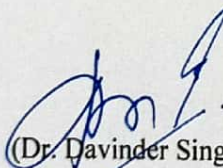
Tele: 01799-276012, Fax: 01799-276006, Mob. 9816400624

E-mail : contact@eternaluniversity.edu.in Web site: www.eternaluniversity.edu.in

required). Purchase Committee will accord its approval on merit and submit the same for obtaining sanction of Vice Chancellor. The demand for all expendable items will be processed one month in advance of its requirement.

5. All procurements will be done by the Department of Material Management of The Kalgidhar Trust at C-120, Industrial Area, Phase VIII, S.A. S. Nagar (Mohali) Punjab, E-mail ID dshah@barusahib.org, contact numbers: 9875987087, 9888885969.
6. On receipt of material ordered, the consignment should be examined and corresponding entry made in the stock register. Endorsement of this entry on the bill should be made with a separate certification that the equipment meets the specifications, quality and quantity ordered and then sent to the account branch for release of balance payment.
A log register for use of major item/ equipment/ machinery be maintained and periodically checked by the HoD/Dean for optimum use.
7. All Deans/HODs are advised to follow the procedure laid down. No purchase order should be placed directly with any firm.
8. The duration of this committee will be for one year and will be revised thereafter.
9. Following will be the members of the Purchase Committee for the session 2020-21.

Chairperson	-	Dr. S.K.Chauhan
Members	-	Dr. S.K. Sharma
	-	Dr. P.S. Cheema
	-	Dr. Nasib Singh
	-	Mr. B.S. Kapoor


(Dr. Davinder Singh)
Vice Chancellor
Eternal University
Baru Sahib (H.P.) 173101

Circulation:

All Deans/HODs/faculty/staff of the Eternal University
Account Branch
Office Copy



Eternal University

(World peace through value based education)

APPENDIX

PURCHASING PROFORMA

Sr. No.	Department	Specification of Item	Accounting Unit	Nos. Required	Tentative Cost	Payment from Govt. Grant or EU Fund	Funds Evaluation	Date upto which item is required	Remarks

HoD _____
Dean _____

BARU SAHIB, VIA RAJGARH, DISTT: SIRMOUR, HIMACHAL PRADESH-173101 (INDIA)
Tele: 01799-276012, Fax: 01799-276006, Mob. 9816400624
E-mail : contact@eternaluniversity.edu.in Web site: www.eternaluniversity.edu.in



Eternal University

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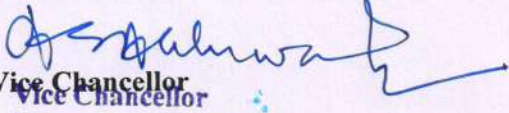
Ref. No. EU/VCO/23/07

March 25, 2021

PURCHASE COMMITTEE

In supersession of Committee constituted vide letter no EU/VCO/023 dated August 24, 2020 the following Purchase Committee is hereby constituted for a period of year i.e. from April 01, 2021 to March 31, 2022 for the local purchase indent for Consumable and Non-consumable items either from EU Fund or from the Project Grants:

- | | |
|-------------------------|------------|
| 1. Dr. Sandipan Gupta | - Chairman |
| 2. Dr. Jai Kumar Sharma | - Member |
| 3. Dr. Nasib Singh | - Member |
| 4. Mr. B.S. Kapoor | - Member |


Vice Chancellor
Eternal University
Baru Sahib (H.P.) 173101
Circulation:

All Deans/HODs/faculty/staff of the Eternal University
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BARU SAHIB, VIA RAJGARH, DISTT: SIRMOUR, HIMACHAL PRADESH-173101 (INDIA)

Tele: 01799-276012, Fax: 01799-276006, Mob. 9816400624

E-mail : contact@eternaluniversity.edu.in Web site: www.eternaluniversity.edu.in


ANNUAL STOCK VERIFICATION COMMITTEE

A Committee is constituted for the stock verification of articles in all the colleges of Eternal University. A report on the verification along with policy intervention be submitted by December 15, 2022.

- | | |
|--|------------|
| 1. Dr. Surjan Singh (Deputy Registrar) | - Chairman |
| 2. Dr. Nasib Singh | - Member |
| 3. Dr. Kamal Kishore | - Member |
| 4. Dr. Imran Sheikh | - Member |
| 5. Mr. T. Muthukumaran | - Member |

The committee will carry out the verification of the stock property movable/immovable of various Colleges/ Departments in the month of November, 2022. The committee is authorized to convey dates for verification in respective colleges/Departments.

A report on the verification along with policy intervention be submitted by December 15, 2022. The Chairman of the committee is requested to prepare a detailed list of articles liable to be transferred to Waste Management Section of the Kulgadhur Trust for their further action.


Vice Chancellor
Eternal University
Vice Chancellor
Eternal University
Baru Sahib (H.P.) 173101

Distribution:

All Deans/HoDs

Office Copy

Ref.No. EU/ Stock/22/01

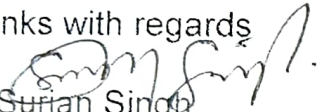
Date 30/11/2022

Notice

Dear all,

This is to inform all committee members that a meeting regarding stock verification will be held on 30/11/2022 at 3:00 PM in Room No 508. All members of the stock verification committee cardinally invited to attend the meeting.

Thanks with regards


Dr. Surjan Singh

(Chairman Stock Verification Committee)

Notice

Dear all,

Responsibilities of the Stock verification committee members is as follows

Sr. No	College	Verification Member	Date of verification	Report prepared BY
1	Akal College of Education	Dr. Surjan Singh and Dr. Kamal	3/12/22	Dr. Kamal Kishore
2	Akal College Of Arts & Social Science	Dr. Surjan Singh, Dr. Muthu, Dr. Kamal Kishore	5/12/22	Dr. Muthu
3	Akal College of Economics, Commerce & Management	Dr. Surjan Singh and Dr. Kamal Kishore	2/12/2022	Dr. Surjan Singh
4	Dr. Khem Singh Gill Akal College of Agriculture	Dr. Surjan Singh, Dr. Nasib Singh and Dr. Kamal Kishore, Dr. Imran, Dr. Muthu	5, 7/12/22	Dr. Nasib Singh
5	Akal College Of Basic Sciences	Dr. Surjan Singh, Dr. Imran and Dr. Nasib Singh	8, 9/12/22	Dr. Muthu, Imran
6.	Akal College Of Health & Allied Science	Dr. Surjan Singh and Dr. Kamal Kishore, Dr. Muthu	10/12/22	Dr. Kamal Kishore
7	Stock of IT, Computer lab	All members, Dr. Sandeep, Dr. Kamal	6, 7, 8, 11/22	Dr. Imran
8	Examination	Dr. Surjan Singh, Dr. Nasib Singh and Dr. Kamal Kishore	10/12/22	Dr. Nasib Singh
9.	Akal College Of Engineering & Technology	Dr. Surjan Singh, Dr. Nasib Singh and Dr. Kamal Kishore, Dr. Imran	3, 4/12/22	Dr. Imran

Finally, chairman of the committee will compile all reports of the stock verification and submit to the Vice chancellor.

All department prepare their record in soft copy and hand over to the verification committee member

Table format for computer lab record

Sr. No	Computer No / Printer No	Configuration	Location	Working	Date of purchase	Bill no	Price	Any remark
	Lab1/C001 etc		Lab , VC Office, Cabin no 313 etc	Yes/ No				

Thanks with regards


 Dr. Surjan Singh
 Chairman Stock Verification Committee

DEPARTMENT OF PSYCHOLOGY

FACULTY DETAIL:

Total no. Faculty Number -3 (Assistant Professor)

STOCK LIST OF PSYCHOLOGY DEPARTMENT

S.N.	Item Name	No. of Item
1.	Cabin	2(Cabin 1 & Cabin 2) ✓
2.	Office Table	2 ✓
3.	Office Chair	2 + 2 (Ordinary chair) Each cabin. (1-office chair, 2 ord)
4.	Dustbin	2 ✓
5.	Classroom Chair	20 ✓
6.	Lab table	4+ 1(Small table with rack)
7.	Lecture stand	1 ✓
8.	Almirah	4 (2 Cabin+ 2Lab) ✓
9.	Miscellaneous document files	3 ✓
10.	Stock Register	1 ✓



Dr Neelam Kumari
(Assistant Professor)
Department of Psychology
ACASS, EU



19/10/20

List of Psychological Test

S.N	Description of Items	Quantity
1.	Division of Attention Experimental Material by <i>Shallja Bhagwat</i>	1 ✓
2.	Group Intelligence by <i>S. Jalota</i>	1 ✓
3.	Emotional intelligence by <i>Singh & Narain</i>	1 ✓
4.	Davis's Battery of Differential Abilities (Revised) by <i>Sanjay Vohra</i>	1 ✓
5.	Personality Questionnaire-R by <i>Eyesenck</i>	1 ✓
6.	General Mental Ability Test for Children by <i>Srivastva & Saxena</i>	1 ✓
7.	Interest Inventory by <i>S. Sodhi Bhatnagar</i>	1 ✓
8.	Level of Aspiration Measure (Performance Type) by <i>Bhargava & shah</i>	1 ✓
9.	Big Five Personality by <i>Arun Kumar Singh</i>	1 ✓
10.	16 PF-Form A by <i>Kapoor</i>	1 ✓
11.	16 PF-Form B by <i>Kapoor</i>	1 ✓
12.	Adjustment Inventory by <i>Mohsin & Hussain</i>	1 ✓
13.	State-Trait Anxiety by <i>Sanjay Vohra</i>	1 ✓
14.	Teacher Attitude Inventory by <i>S.P.Ahluwalia</i>	1 ✓
15.	Bhatia Intelligence Test by <i>Bhatla</i>	1 ✓
16.	Sequin Form with Hand Book	1 ✓
17.	Raven's Standard Progressive Matrices by <i>Raven & Raven</i>	1 ✓
18.	Stop Watch (Timer) Racer Electronic Digital	1 ✓

verified
[Signature]
 19/10/20

[Signature]
 19/10/2020
 Dr. Yashraj Singh