

Criterion - 7

Institutional Values and Best Practices

NAAC- SSR (2nd Cycle)



ETERNAL UNIVERSITY

BARU SAHIB, SIRMOUR-173101
HIMACHAL PRADESH

7.1.9(8)

Values part of Academics



ETERNAL UNIVERSITY

BARU SAHIB, SIRMOUR-173101
HIMACHAL PRADESH

HANDBOOK FOR HUMAN VALUES AND
PROFESSIONAL ETHICS



ETERNAL UNIVERSITY
BARU SAHIB

Established under Himachal Pradesh Government Act No.3 of
2009 Recognized by UGC, ICAR, AICTE, NCTE, DSIR, DBT and

DRDO

We want that education by which character is formed, strength of mind is increased, the intellect is expanded, and by which one can stand on one's own feet.

-Swami Vivekananda

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About the University

Eternal University was established by the Act No. 3 of 2009 by the government of Himachal Pradesh, with the mission to establish world peace through value-based education amalgamated with cutting-edge modern scientific and technical education under the aegis of Kalgidhar Trust. Situated at Baru Sahib in the Valley of Divine Peace, the University provides a unique, peaceful, social, spiritual, innovative and creative environment for comprehensive education and all round development of its students, promoting rural education, women empowerment and universal brotherhood for eternal world peace in a home away from the worldly distractions.

Since its inception, the university has made remarkable growth in academics, infrastructure development and providing know-how to the predominantly rural people of several states of Northern India. The colleges of Agriculture, Engineering and Technology, Basic Sciences, Health and Allied Sciences, Education, Arts and Social Sciences and Economics, Commerce and Management are its pillars.

As a part of course curriculums, at all undergraduate degree programmes, the University has introduced the value added course, "Human Values and Professional Ethics", from the academic session 2014-15 to create awareness and sensitize the students about ethical values and their responsibility as educated human resource to society welfare. Merit scholarships and financial assistance are also provided to the meritorious and deserving students under various university and government scholarship schemes.

The University has prepared its „Vision-2030“ document that reflects the mission of the vibrant institution and its commitment to accomplish goals in the area of teaching, research, extension education, entrepreneurship and technology transfer to meet the expectations of its peers from Himachal Pradesh as well as the adjoining states. Research on bio-prospecting of medicinal plants and functional foods has been strengthened by establishing state of the art laboratories, infrastructure and pilot plants through institutional, State and Central Government assistance. All the research projects at the University have been designed, keeping in view the thrust research areas and extension needs of the region and the multidisciplinary facilities available. Various externally funded projects provide a quick highlight of research activities of the University. Three research projects funded by the Department of Biotechnology, Govt. of India at a total grant of about Rs. 2 crore on Bio-fortification of Wheat for High Grain Iron and Zinc; Development of Drought Tolerant Wheat Cultivars and Enhanced Bioavailability of Micronutrients are being carried out effectively at the University. Three Pilot Plants on Processing of Vegetables and Fruits; Bakery and Extrusion Products Food Analytical Laboratories have been established with an infrastructural development grant from Ministry of Food Processing Industry, Govt. of India. The Fourth Pilot Plant on Freeze Drying of Wheat Grass Juice and various fruits and vegetables of the region has also been established by Vivo Wellness Pvt. Ltd. at a total cost of one crore rupee for collaborative research and commercialization. The Himachal Pradesh State Council of Science, Technology and Environment, Shimla has funded a number of projects for popularization and training of youth in harnessing solar energy and computer application.

The University is committed to attract the best and devoted talent through motivation, merit scholarships, fellowships and tuition fee waivers and create conducive learning environment for value-based education in this unique residential and predominantly girl students' University. For this, the comprehensive course curriculums are continuously updated with major emphasis on choice based credit system and add-on courses besides on-

the- campus training and certification, skill development, industrial visits, motivation and development of communication skills for suitable industrial placement of our graduates in India and abroad. Eternal University has organized more than ten national and international workshops, symposia and conferences providing suitable platform for the eminent scientists, senior administrators, VIII distinguished faculty members, research scholars and students of various organizations of India and abroad to interact, discuss and share their knowledge, views and concern in various areas of Arts, Science and Technology.

Eternal University has been duly recognized by the UGC, ICAR, AICTE, NCTE, DSIR, DBT and DRDO for its excellence in academics and research contributions. The University has also been accorded the Minority Institution status by the National Commission on Minority Educational Institutions, New Delhi. The University has been declared the „Top Private University“ for girls’ students. It has been ranked at 8th position among the top 10 Indian Universities for its infrastructure development and is placed at 6th position out of the top 10 emerging universities of India according to a recent survey conducted by the Higher Education. It has also been declared the University of 2016 for pragmatic education symbolizing eternity of education by the Higher Education Review. The University, as model and modern Gurukul, in a remote and backward area of Himachal Pradesh is committed to transform the devoted youth for academic excellence and spiritual realization and holistic development to serve and spread the message of “One in All and All in One” for universal brotherhood and eternal peace. The cooperation, help, support and encouragement of all the students, faculty and the staff is solicited to accomplish this noble mission.

Aim & Objectives of the University

Eternal University has been established under the Himachal Pradesh Private Universities Act No. 3 of 2009 by the Kalgidhar Trust. The University is sharing over four hundred fifty acres of land with their institutions of the Kalgidhar Trust and Society. It **aims** at developing young people to cultivate a mind imbued with a spirit of enquiry, thirst for knowledge, respect for diverse world culture and a keen desire to serve the community in which they live and work as well as aspire to serve humanity at large through their spiritual values and knowledge acquired through modern educational avenues.

Mission: Service to humanity through world peace based on value based education.

Broad Objectives of the University

- ❖ Reasonable stewardship of the environment and its resources;
- ❖ Suitable development in the State of Himachal Pradesh and India;
- ❖ Linkage Learning and Research to the needs and life of the people of Himachal Pradesh and India;
- ❖ Justice to the minorities, and other weaker sections of the society, especially to women and the rural poor;
- ❖ Holistic development of the human person in, with, and through the community for leadership instilled by high moral values;
- ❖ National unity and Communal harmony
- ❖ International Fellowship and Universal Brotherhood of man based on Guru Nanak's philosophy to achieve permanent Peace in the World
- ❖ In all the above, the University will help young and old without coercion or compulsion to deepen their commitment to a life of selfless service to the community



Inculcation of Human Values and Professional Ethics in HEIs, *Mulya Pravah*,
University Grants Commission

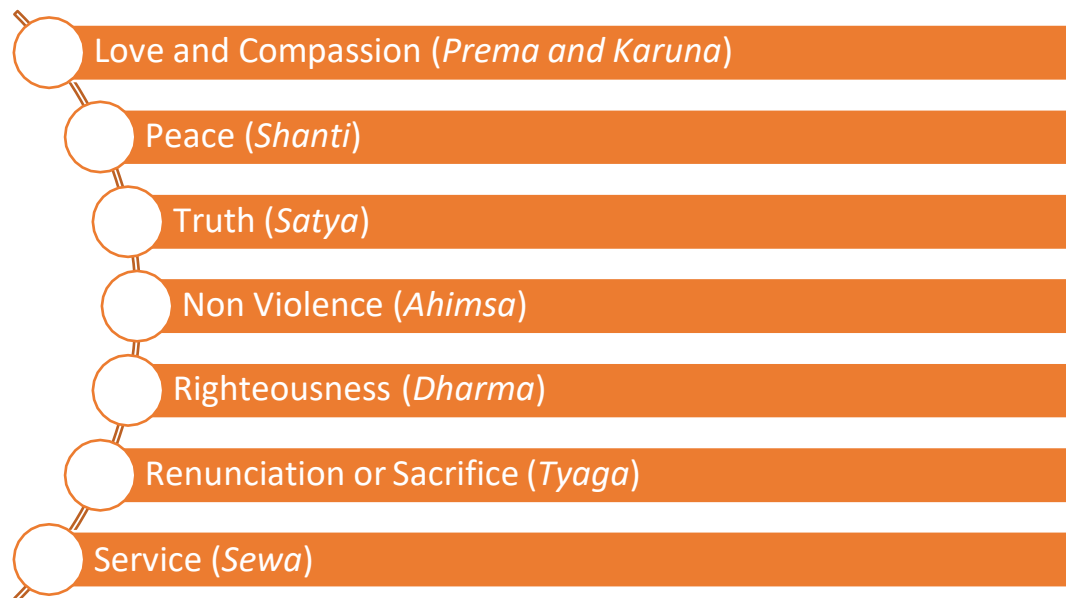
Mulya Pravah: The Value Framework

The University Grants Commission, in its objective of making the stakeholders in higher education conscious about human values and professional ethics, has identified a value framework, through its initiative titled '*Mulya Pravah*'. The Commission seeks to infuse the culture of human values and ethics in educational institutions so that there is a creation of spaces of learning that not only impart training to learners but which can facilitate the actualization of human potential. The chakra as presented here displays these different values that have been derived from the "Mulya Pravah" initiative of the UGC.

Since its inception, the Indian Law Institute has remained committed to the idea of promotion of excellence in imparting legal education that is inclusive, equitable and imbued with human values. It is the endeavour of the Indian Law Institute to operationalize a framework of guidelines that foster a culture of human values and professional ethics of the highest standard. This handbook contains a set of guidelines and codes of conduct for the different stakeholders that have been created in order

to ensure that the spirit of human values and ethics permeates the institutional ambience.

The following virtues as recognized by the UGC constitute the underlying value system that informs the set of guidelines as contained in this handbook.



(As taken from UGC: Mulya Pravah: Inculcation of Human Values and Professional Ethics in HEIs)

Values and Ethics for Stakeholders

(As taken from UGC: Mulya Pravah: Inculcation of Human Values and Professional Ethics in HEIs)

- (1) Integrity –adhering to a conduct of duties in righteous manner and in accordance with the principles of honesty, trust, transparency and fairness.
- (2) Trusteeship- Operating in an efficient, ethical and true manner while ensuring group participation and a system of check and balances within an institution.
- (3) Harmony- Balancing the diversity and difference through a culture of tolerance, discussion and forgiveness among stakeholders

(4) Accountability - Enabling the environment of openness and trust to accommodate mistake and to encourage individual in taking the responsibility of one's action.

(5) Inclusiveness – Adopting standards, policies and procedure to promote and ensure equal opportunity, without any discrimination against an individual or a group, for education, employment, promotion and other activities in an institution

(6) Commitment – Dedicating to the vision and mission of the institution while cultivating one's knowledge, skill and attitudes to achieve excellence in due time and regulatory boundaries.

(7) Respectfulness – Creating an environment of mutual respect, trustworthy and quality interaction as well as fair participation by functionaries and beneficiaries of the institution.

(8) Belongingness- Fostering a shared vision of institute to make everyone feel secure, supported, accepted and included.

(9) Sustainability – Ensuring optimal resource utilization-economic, environmental and social-to achieve long lasting and safe future.

Eternal University, Baru Sahib pledges its commitment to these core values and ethical principles that have been identified by the UGC and constantly strives for their realization and achievement.

Code of Conduct for Learners

(UG Students, PG Students and Ph.D. Research Scholars)

Students at the University shall:

- Abide by all the Acts, Statutes, Ordinances, rules, policies and procedures of the institution and respect its ideals, vision, mission, cultural practices and the traditions.
- Act as responsible citizens and as honest members of the academic community.
- Adhere to the standards of discipline and decorum of the institute.
- Uphold standards of academic integrity and refrain from engaging in any kind of academic misconduct including falsification, fabrication and plagiarism.
- Be punctual and maintain regularity in attending the classes.
- Comply with the mandatory requirement of attendance to be eligible for the examination.
 - U.G. & P.G. Programme: Minimum 80 percent attendance (including panel discussion & research hours) taken together in a semester and 75 percent in each individual subject taught
- Attend the functions/lectures organized by the University as and when invited.
- Conduct themselves with dignity and courtesy with teachers, staff and fellow students.
- Maintain cleanliness of the premises of the institute and care for the properties of the institution.
- Refrain from any kind of malpractice/cheating during test/examination.
- Refrain from furnishing any kind of false information to the institute about their personal and other details.
- Carry the student identity card (with their correct details and photograph) issued to them, at all times when in the premises of the institute and shall present it for inspection on demand.

- Follow all the rules of the Central Library with respect to the borrowing of the books and access to the databases and other resources.
- Refrain completely from the manufacture, sale, or distribution of prohibited articles, drugs, alcohol etc. at the premises of institute.
- Refrain completely from engaging in any act that amounts to physical assault, threats of violence, or conduct that threatens the health or safety of any person including other students of the Institute.
- Refrain completely from engaging in any kind of discrimination (on the basis of caste/class/sex/race/religion/language/disability etc.) against any person in the premises of the institute.
- Refrain from any disorderly, lewd, indecent conduct, or creating any nuisance.
- Refrain from engaging in any form of activity that may constitute ragging.
- Maintain harmony among fellow students among students belonging to different socio-economic statuses, communities, castes, religions and regions.
- Develop sensitivity towards issues of disparity between genders and strive to eliminate such discrimination.
- Develop responsiveness towards societal needs.
- Strive for academic and professional excellence.

Code of Conduct for Members of Faculty

Members of Faculty shall:

- Abide by all Acts, Statutes, Ordinances, rules, policies and procedures of the institution and respect its ideals, vision, mission, cultural practices and the traditions.
- Practice integrity, fairness, openness throughout their professional commitments, responsibilities and actions.
- Remain committed to the best interests of the students and strive for their holistic development.
- Engage in continuous pursuit of learning and upgradation of their skills by taking part in refresher/orientation courses, conferences, faculty development programmes, symposiums etc.
- Maintain punctuality and shall report in time as per the working hours of the institute.
- Take steps to enable students to identify their potential and to help them to realise the same through support, counselling and mentoring.
- Contribute to the institutional development.
- Help in fostering an environment that is conducive to the teaching-learning process.
- Adopt innovative and creative pedagogical methods.
- Work towards inculcation of human values, development of scientific temper and concern for the environment among the students and others.
- Develop sensitivity towards issues of disparity between genders and strive to eliminate such discrimination.
- Develop responsiveness towards societal needs.
- Strive for academic and professional excellence.
- Adhere to a responsible pattern of conduct and demeanor expected of them by the community.
- Respect the rights and dignity of each student.
- Respect the privacy/confidentiality of information obtained through interaction with students.

- Maintain honesty and objectivity in all official dealings.
- Participate in activities to foster national integration and communal harmony.
- Aid students to develop an understanding of our national heritage.
- Refrain completely from engaging in any kind of discrimination (on the basis of caste/ class/ sex/ race/ religion/ language/ disability etc.) against any person in the premises of the institute.
- Maintain objective standards and transparency in evaluation and assessment of the students.
- Undertake research initiatives and contribute to the research endeavours of the institute.

Code of Conduct for Administrative Staff

The members of administrative staff shall:

- Conform to the highest standards of professionalism.
- Strive to carry out all professional duties and directions as assigned to them faithfully, impartially and with efficiency.
- Practice the spirit of team work and coordination with fellow colleagues.
- Maintain confidentiality about the official records and all other such sensitive matters.
- Strive to facilitate the provision of educational services of the highest standard by the institute to the students.
- Ensure that the property of the institute is not damaged.
- Foster the creation of an environment of congeniality, cooperation and coordination.
- Refrain strictly from engaging in any form of corrupt practices including bribery.
- Take steps to ensure the speedy disposal of any grievances that may arise.
- Take steps to ensure the smooth and efficient conduct of the day-to-day business of the institute.
- Make themselves well-acquainted with their respective roles and responsibilities and the policies of the institution.
- Refrain from using any unprofessional language or engaging in any unprofessional/ disrespectful conduct.
- Display courtesy, responsiveness and patience in their interaction with students, teachers, guardians and general public at all times.
- Refrain completely from utilizing their official position for the purpose of any private advantage or gain.
- Be punctual and shall report in time for their duties.
- Engage in continuous pursuit of learning and upgradation of their skills by taking part in workshops, trainings and courses relevant to their role.

The highest education is that which does not merely give us information,
but makes our life in harmony with all existence.

-Rabindranath Tagore

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Ongoing (12) courses and their relevance to Professional Ethics

SN	Course name	Course code	Programmes	Relevance
1	Biosafety, Bioethics and IPR	BT-515	M.Sc. Genetics & Plant Breeding, M.Sc. Horticulture, M.Sc. Biotechnology.	Examines ethical considerations and regulations in biotechnology and intellectual property rights.
2	Human Values & Professional Ethics	EDU-101	B.Sc. Medical, B.Sc. Non-Medical, B.Sc. (Hons) Economics, B.A. Music, B.Sc. (Hons) Microbiology, B.Sc. Psychology, B.Sc. Agriculture, B. Tech CSE, B. Com (Hons), BBA.	Emphasizes moral values and ethical conduct in personal and professional life.
3	Business Communication and Professional Ethics	ENG-112	B. Com (Hons) BBA	Focuses on ethical communication and professional integrity in business settings.
4	Governance, Ethics & Social Responsibility	BC-307	B. Com (Hons)	Explores ethical governance practices and social responsibilities of organizations.
5	Law and Ethics in Public Health	PH-534	MPH	Covers ethical issues and legal standards in public health practices.
6	Governance, Ethics & Social Responsibility of Business	BC-306	B. Com (Hons)	Addresses ethical corporate governance and the social responsibilities of businesses.
7	Policy components and evaluation of public health programs	PH-529	MPH	Integrates ethical considerations in public health policy development and evaluation.
8	Translating research for health Policy and advocacy	PH-530	MPH	Focuses on ethical dissemination and advocacy of health research findings.
9	Industrial Relations and Labour Legislations	MBAH-515	MBA	Examines ethical issues and legal standards in workplace relations and labour laws.
10	Introduction to Health System and Policy in Developing Countries	PH-520	MPH	Addresses ethical challenges in health policy and systems in developing countries.
11	Labour Laws	BC-308	B. Com (Hons)	Focuses on ethical aspects and legal standards in labour regulations.
12	Corporate Law	BC 203	B. Com (Hons)	Covers ethical considerations and legal frameworks in corporate practices.