



# Eternal University

(World peace through value based education)

EU/IQAC/11/2022/02

Date: 27/06/2022

## Internal Quality Assurance Cell (IQAC)

Proceeding of the 11<sup>th</sup> IQAC meeting held on 25/06/2022 at 9:30AM in the Governing Body Room

### Following of the members were present in the meeting

- |     |                      |                      |
|-----|----------------------|----------------------|
| 1.  | Dr. Davinder Singh   | - Chairman           |
| 2.  | Dr. BS Sohal         | - Director           |
| 3.  | Dr. Neelam Kaur      | - Management Nominee |
| 4.  | Dr. NP Singh         | - Member             |
| 5.  | Dr. SK Chauahn       | - Member             |
| 6.  | Dr. PS Cheema        | - Member             |
| 7.  | Dr. SK Sharma        | - Member             |
| 8.  | Dr. Raina Bhatia     | - Member             |
| 9.  | Dr. Harpreet Kaur    | - Member             |
| 10. | Mr. Balraj Singh     | - Member             |
| 11. | Dr. Pritesh Vyas     | - Member             |
| 12. | Dr. Nasib Singh      | - Member             |
| 13. | Dr. Anil Kumar Gupta | - Member             |
| 14. | Ms. Gagandeep Kaur   | - Member             |
| 15. | Dr. Meenakshi Gupta  | - Special Invitee    |
| 16. | Dr. Puneet Negi      | - Special Invitee    |
| 17. | Dr. DK Srivastva     | - Special Invitee    |
| 18. | Dr. Ajar Nath Yadav  | - Member Secretary   |

### Members who couldn't attend

- |    |                    |                 |
|----|--------------------|-----------------|
| 1. | Dr. AS Ahluwalia   | - Vice Chairman |
| 2. | Mr. SC Ghosh       | - Member        |
| 3. | Dr. Purvi Luniyal  | - Member        |
| 4. | Dr. Sandipan Gupta | - Member        |
| 5. | Dr. Anupama K.     | - Member        |
| 6. | Dr. Shaveta Menon  | - Member        |
| 7. | Dr. Manpreet Singh | - Member        |
| 8. | Mr. Darshan Singh  | - Member        |
| 9. | Ms. Ramandeep Kaur | - Member        |

---

BARU SAHIB, VIA RAJGARH, DISTT: Sirmour, Himachal Pradesh-173101 (INDIA)  
Tel: 01799-276012, Fax: 01799-276006, Mob: +91-9816400624  
Email: contact@ eternaluniversity.edu.in Website: www.eternaluniversity.edu.in



# Eternal University

(World peace through value based education)

**EU/IQAC/11/2022/02**

**Date: 27/06/2022**

**Item No 1:** Review of the previous proceedings of IQAC meetings and follow up action

**Item No 2:** Agenda of the 11<sup>th</sup> IQAC meeting

Dr. Ajar Nath Yadav, Secretary IQAC welcomed the Chairman, Director IQAC, Members and Special Invitee for meeting and requested to allow the proceedings with agenda. On granting permission Dr. B.S. Sohal, Director IQAC, thanked the Chairman and informed the house for agenda of meeting. Dr. Sohal informed the house that, the 3<sup>rd</sup> Annual Quality Assurance Report (AQAR) has been submitted successfully to NAAC. This year AQAR has been submitted with all the necessary documents with authenticate proof.

## **Item No 1: Review of the previous proceedings**

- Dr. BS Sohal, Director informed the house that, the review of the proceedings of the 9<sup>th</sup> and 10<sup>th</sup> IQAC and follow up action will be discussed in next IQAC meeting

## **Item No 2: The Agenda for 11<sup>th</sup> IQAC Meeting**

### **11.1 Ph.D. Scholar research presentation in six months**

- Dr. BS Sohal, Director IQAC informed the house about the six monthly reports of Ph.D. work. The Ph.D. scholars are not submitting the six monthly progress report on time and it create problem for giving the transcript to the students. The Dr. AS Ahluwalia, Vice Chairman have given the agenda that along with six monthly report there should be Ph.D. scholar research presentation in presence of Dean of College, Dean PGS/nominee and Advisory committee members, all faculty members and master/Ph.D. Scholars before July 31 and January 31. The report will not be accepted after the July 31 and January 31.
- Dr. NP Singh, Dean Research, agreed with Dr. Sohal and said that prime responsibility for presentation will be with Dean of College. Dean of College will ask for the presentation by Ph.D. Scholar. Dean of College will give the notice for the same and information should be given to Dean PGS. Dean PGS or nominee will be there. After the presentation report satisfactory or un-satisfactory should be submitted to Dean PGS office before July 31 and January 31. If the report is not submitted to Dean PGS office till the said time, that semester will be counted as un-satisfactory.
- Dr. Pritesh Vyas suggested that, there should be signature of Dean on the progress report. House agreed with this.
- Dr. DK Srivastava suggested that Ph.D. Scholar may submit the six monthly progress reports after deadline with late fee.
- The Chairman IQAC concluded the agenda and agreed for the same and said that there is no need to give the extra time for presentation and submission of report to Dean PGS office.

**(Action: Dean PGS and All Deans)**

---

**BARU SAHIB, VIA RAJGARH, DISTT: Sirmour, Himachal Pradesh-173101 (INDIA)**  
**Tel: 01799-276012, Fax: 01799-276006, Mob: +91-9816400624**  
**Email: contact@ eternaluniversity.edu.in Website: www.eternaluniversity.edu.in**



# Eternal University

(World peace through value based education)

EU/IQAC/11/2022/02

Date: 27/06/2022

## 11.2 Guidelines for amendments in master programme in University

- Dr. BS Sohal, Director IQAC informed the house regarding the amendments in the master programme having the option of “with thesis” and “without thesis”. Three colleges i.e. Akal College of Basic Sciences, Akal College of Economics, Commerce & Management, and Akal College of Arts & Social Sciences, may opt the master programme without the thesis. Dr. Sohal suggested that 1<sup>st</sup> - 3<sup>rd</sup> semester courses may be as such as already exist, and subjects for 4<sup>th</sup> semester may be taken from the other departments i.e. allied subjects of 2<sup>nd</sup> semester. Major-Advisor will be allotted at end of 1<sup>st</sup> Semester to only master student, who opt the “thesis” in the 4<sup>th</sup> semester. During the mean time the new syllabus for 4<sup>th</sup> semester may be constitute and approved. The house is opened for discussion.
- Dr. SK Chauhan suggested to give the “project work” with same credit (20) in 4<sup>th</sup> semester at place of thesis.
- Dr. NP Singh said that student have to think for course with or without thesis in 2<sup>nd</sup> semester
- Dr. Puneent Negi suggested to put the project work of 10 credit with 2-3 subject of 10 credit in 4<sup>th</sup> semester for the student who opt the programme without “thesis”.
- The Chairman IQAC concluded the agenda and said that 1<sup>st</sup>-3<sup>rd</sup> semester course contents will be as such and in the 4<sup>th</sup> semester the allied subjects will be put from the other department and mean time the course content will be designed and approved for the 4<sup>th</sup> semester. The guide will be allotted at end of 2<sup>nd</sup> semester to the students who opted the thesis in the 4<sup>th</sup> semester.

**(Action: All Deans)**

## 11.3 Merging of courses with more than 70% same course contents.

- Dr. BS Sohal, Director IQAC informed the house that there are huge number of courses with 70% same course content in the University teaches separately. The tentative list has been submitted to house.
- Dr. SK Chauhan suggested that there should be one code for RM course and it should be offered by any one department of the University.
- Dr. SK Sharma suggested that there should be same course name, and course code. The courses should be put in respective Odd or Even semester as per requirement.
- Dr. Sohal informed the house that RM course is offered by all department with 3+0 credit, in which 2 credit (28 lectures) are teaches by 5 faculty members and Dr.



# Eternal University

(World peace through value based education)

**EU/IQAC/11/2022/02**

**Date: 27/06/2022**

Surjan Singh is coordinator for that, One credit (14 lectures) is teaches by department level.

- The Chairman IQAC appreciated the Dr. Sohal for the tremendous work. The chairman asked to Dr. Sohal to make a committee for the same. The chairman said that there should be revision of such courses to fulfil the requirement.

**(Action: COE)**

## **11.4 Implementation of events as suggested by NAAC in 3<sup>rd</sup> AQAR**

- Dr. BS Sohal, Director IQAC informed the 3<sup>rd</sup> AQAR has been submitted successfully to NAAC. The NAAC have suggested some point to be done before the submission of next AQAR to NAAC.

### **a. Certificate/Diploma/value added course to be introduced in coming session**

- Dr. NP Singh suggested that all department should be encouraged for the introducing value added courses
- Dr. BS Sohal, Director IQAC suggested the in some course content may be revised and updated with same

**(Action: All Deans)**

### **b. Teacher attending professional development programme/ Orientation/ Refresher/ Faculty to be encouragement**

- The Chairman IQAC asked to Dr. NP Singh for framing details of policy for teachers who want to attend professional development programme/ Orientation/ Refresher

**(Action: Dr. NP Singh)**

### **c. Enhanced gender equity activities**

- The Chairman IQAC suggested to make a committee with Dr. Neelam Kaur as Chairperson, Raina Bhatia- member, one member from nursing to make plan so all woman get feel the equity.

**(Action: VC Office)**

- The Chairman IQAC asked Dr. Pritesh Vyas to do survey and needful about the equity as requirement for Ranking in the Times

**(Action: Dr. Pritesh Vyas)**

### **d. E-lecture development by teachers**

- Dr. NP Singh suggested that each faculty member need to develop 2 lectures before 31<sup>st</sup> July.
- Dr. Sohal Suggested that Dean give the duty to the faculty members for the same and the developed lecture should be uploaded on the University website.

---

**BARU SAHIB, VIA RAJGARH, DISTT: Sirmour, Himachal Pradesh-173101 (INDIA)**

**Tel: 01799-276012, Fax: 01799-276006, Mob: +91-9816400624**

**Email: contact@ eternaluniversity.edu.in Website: www.eternaluniversity.edu.in**



# Eternal University

(World peace through value based education)

**EU/IQAC/11/2022/02**

**Date: 27/06/2022**

- Dr. Pritesh Vyas requested to house, that there is requirement of help from IT department for the development of the lectures
- Dr. PS Cheema informed the house that there is already facility for the same in ACET
- The Chairman IQAC asked Dr. Rajiv Thakur to find out the details about the e-lecture that required for AQAR to submit to NAAC.
- The Chairman IQAC said that one or two lectures must be from public health and nursing or geriatric care.

**(Action: All Deans, Dr. NP Singh and Dr. Rajiv Thakur)**

**e. Extra classes for weaker students**

- Dr. BS Sohal, Director IQAC informed the housed about the agenda and suggested that there should be documentation for the same.
- The Chairman IQAC concluded the agenda and asked to All Deans to make a time table of extra classes after 5 PM for weaker students.

**(Action: All Deans)**

**11.5 Store Purchase officer of the University**

- Dr. BS Sohal, Director IQAC informed the house about the agenda and suggested that there should be one person for the same
- Dr. NP Singh suggested to the name of Dr. Surjan Singh as store purchase officer.

**(Action: VC office)**

**11.6 Two classrooms of 150 students strength**

- Dr. BS Sohal, Director IQAC informed the housed that there is requirement of two classrooms of 150 students strength as same courses have been merged together and students number have been increased
- The Chairman IQAC suggested that for time being, this class should be held in the Bhai Gurdas Hall

**(Action: Dr. BS Sohal)**

**11.7 Plagiarism policy for synopsis/thesis check.**

- Dr. NP Singh informed the house that, University has anti-plagiarism software "Turnitin". Dr. Meenakshi Gupta, Deputy Librarian will work as Admin for the software. The research scholar **interested** to check the plagiarism of her

---

**BARU SAHIB, VIA RAJGARH, DISTT: Sirmour, Himachal Pradesh-173101 (INDIA)**  
**Tel: 01799-276012, Fax: 01799-276006, Mob: +91-9816400624**  
**Email: contact@ eternaluniversity.edu.in Website: www.eternaluniversity.edu.in**



# Eternal University

(World peace through value based education)

**EU/IQAC/11/2022/02**

**Date: 27/06/2022**

synopsis/thesis/research may submit the file to Dr. Meenakshi Gupta, Deputy Librarian with Rs. 250 for first and second time and for the 3<sup>rd</sup> time and onward with no fee for the same. The research Scholars have to submit the final synopsis/ thesis for plagiarism check to Dean PG office with fee of Rs. 400 for thesis and Rs. 200 for the synopsis for first time and Rs. 200 for next and onward for both synopsis and thesis to get the plagiarism certificate.

- There are two certificates I and II in thesis of master and Ph.D. students. As per decision of house Plagiarism Certificate may be put as "Certificate-III" in master and Ph.D. thesis.

**(Action: Dean PGS)**

## **11.8 University tournament to be conducted.**

- Dr. BS Sohal, Director IQAC informed the housed about the agenda and house is opened for discussion
- Dr. NP Singh, deputed DSW for the same.

**(Action: DSW)**

## **11.9 Charging the tuition fee if degree not completed in time**

- Dr. BS Sohal, Director IQAC informed the housed about the agenda. If master degree not completed on time, students have to deposit the fee for next semester.
- The house agreed for this.

**(Action: Dean PGS)**

## **11.10 Upgradation of University Central Library Internet Lab for Research Scholar.**

- Dr. Meenakshi Gupta, Deputy Librarian, informed the house about the required and upgradation of University Central Library Internet Lab for Research Scholar.
- Dr. NP Singh, Dean Research asked Dr. Meenakshi Gupta to submit the requirement.

**(Action: Deputy Librarian)**

## **11.11 Employee Benefits Insurance Policy for the Eternal University**

- Dr. NP Singh informed the house about the Insurance Policy for the Eternal University, which already exists, which may be re-informed soon.

**(Action: VC Office)**

## **11.12 Following agenda has been already implicated and all reviewed in the house.**

- a) Availability of Turnitin software for the staff and students of Eternal University Details to be spelt out**
  - Dr. NP Singh informed the house that University have Anti-plagiarism software for checking of synopsis/thesis of master and Ph.D. scholar.

**BARU SAHIB, VIA RAJGARH, DISTT: Sirmour, Himachal Pradesh-173101 (INDIA)**

**Tel: 01799-276012, Fax: 01799-276006, Mob: +91-9816400624**

**Email: contact@ eternaluniversity.edu.in Website: www.eternaluniversity.edu.in**



# Eternal University

(World peace through value based education)

EU/IQAC/11/2022/02

Date: 27/06/2022

b) **Water free urinals at the campus**

- Dr. NP Singh informed the house that water free urinals at the campus have been installed

c) **Release of EU-Research Newsletter (Eternal University-Research Newsletter)**

- Dr. Puneet Negi, secretary of EU-Research Newsletter informed the house about the EU-Research Newsletter has been published successfully and available at the Eternal University website. The First volume of "Eternal University-Research Newsletter" is releases in the house

After end of the session, Director IQAC, thanked the Chairman IQAC, and all members present in the house for their presence and sparing their valuable time.

(Dr. Ajar Nath Yadav)  
Member Secretary

(Dr. B.S. Sohal)  
Director IQAC

Approved

Vice Chancellor