



# Eternal University

(World peace through value based education)

Ref. No. EU/IQAC/14/2023/02

Dated: 20/06/2023

## Internal Quality Assurance Cell (IQAC)

Proceedings of the 14<sup>th</sup> IQAC meeting held on 20/06/2023 at 10:00 AM in the Governing Body Room of the University.

Following members were present in the meeting.

1.	Dr. Davinder Singh	-	<b>Chairman</b>
2	Dr. AS Ahluwalia	-	<b>Vice Chairman</b>
3	Dr. BS Sohal	-	<b>Director</b>
4	Dr. Neelam Kaur	-	<b>Management Nominee</b>
5	Dr. NP Singh	-	Member
6	Dr. SK Chauhan	-	Member
7	Dr. Purvi Luniyal	-	Member
8	Dr. SK Sharma	-	Member
9	Dr. Sandipan Gupta	-	Member
10	Dr. Raino Bhatia	-	Member
11	Dr. Harpreet Kaur	-	Member
12	Dr. Anil Kumar Gupta	-	Member
14	Mr. Balraj Singh	-	Member
15	Dr. Nasib Singh	-	Member
16	Ms. Ramadeep Kaur	-	Member
17	Mr. Sarabjeet Singh	-	Special Invitee
18	Dr. Meenakshi	-	Special Invitee
19	Dr. Puneet Negi	-	Special Invitee
20	Er. Rajeev Thakur	-	Special Invitee
21	Dr. Krishan Kumar	-	Special Invitee
22	Dr. Tusshar Mahajan	-	Special Invitee
23	Mr. Muthukumaran	-	Special Invitee
24	Dr. Ajar Nath Yadav	-	<b>Member Secretary</b>

### **Members who couldn't attend**

1	Mr. SC Gosh (Director UCRC)	-	Member
2	Dr. Anupama	-	Member
3	Mr. Darshan Singh	-	Member
4	S. Bakshish Singh	-	Member
5	Ms. Rupinder Kaur	-	Member
6	Ms. Gagandeep Kaur (Ph.D. Scholar)	-	Member

**ITEM-1: Review of the previous meetings and action taken thereof.**

**ITEM-2: Agenda for the 14<sup>th</sup> IQAC meeting**

Dr Ajar Nath Yadav Member Secretary IQAC welcomed the worthy Vice Chancellor Dr. Davinder Singh Dr. AS Ahluwalia PVC, Dr. BS Sohal Director IQAC, Deans, Directors and the members of the IQAC. He asked for permission from the worthy Vice Chancellor to start the proceedings of the 14<sup>th</sup> IQAC meeting.



Dr. BS Sohal thanked the Vice Chancellor for the support and implementation of the agenda that was discussed in the last meeting. Dr. Sohal asked Member Secretary to continue with the review of the last proceedings.

## **ITEM-1: Review of the previous meetings and action taken thereof.**

**13.1 Provision of passing theory and Practical's with same % age:** Dr. SK Sharma, Dean DKSGACA informed the house with satisfaction that a committee was constituted in the 80<sup>th</sup> ACM to look into this matter. Dr. AS Ahluwalia, PVC headed this meeting with all the Dean of the Colleges. The matter was discussed at length and supporting documents from 09 leading universities in the country including state and Central Agricultural Universities where the provision proposed is followed. However, there was no supporting document in support of the existing rules being followed in our Eternal University. The matter was approved by the Vice Chancellor on April 4, 2023 and its ratification will be done in the next meeting of ACM.

**13.2 Academic Calendar for the session 2023-24:** Dr. Harpreet Kaur informed the house that a lot of confusion has been created in the Nursing calendar due to change of the system i.e. from annual to semester system at the National level (INC). She informed that they are in the process; however, the INC has asked us to start the session from August 1, 2023 for both UG and PG programs. This will create more problem as there will be four different calendars for the Nursing College.

Dr. BS Sohal, COE said that this will prevail for another or two years and will settle down.

**13.3 Course curriculum with and without thesis work:** Dr. AS Ahluwalia informed that in Akal College of Basic Sciences all the departments have revised their syllabi for Master's program with and without thesis. He informed the house that Department of Botany, Chemistry, Physics, Microbiology, and Zoology, have same pattern. They all have 10 non credits subjects from their departments and 10 noncredit Project work. The Department of Mathematics has no project work in place of Thesis. However, it is purely the choice of the student to opt any of these 2 options.

He further informed that the ACEC&M and ACE has also modified their curricula in accordance with the requirements in absence of Thesis work. The syllabus without thesis is with course work/paper i.e. 20 noncredit.

**13.4 Extension activities in nearby villages:** Dr. SK Sharma, Dean DKSGACA informed the house the success of the Kisan Mela, which was held on April 12-13, 2023. Dr. SK Malhotra, Director, Directorate of Knowledge management in Agriculture ICAR was the Chief Guest. The mela was also marked with the presence of senior officers of the Government of Himachal Pradesh. The Faculty of the Agriculture College showed their various research activities through charts to the farmers. Question/Answers session was part of the Kisan mela to share agriculture knowledge between farmers and the faculty. The Progressive farmer's awards were given which have been instituted in the name of S. Jagjit Singh Hara. Mr. Muthukumar informed the house that awareness campaign regarding Kidney on World Kidney Day was organized at Govt. Medical College and Hospital, Nahan and IGMC Shimla on March 9, 2023.

- Dr. Puneet Negi informed that in collaboration with the Akal Drug De-Addiction and Rehabilitation Centre, Baru Sahib, NSS Volunteers from Eternal University presented "Nukkad Natak on Drug Abuse" at Gurukul Peach Valley School in



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Rajgarh and its Market on 10.05.2023. Department of Punjabi did plantation drive on May 25, 2023. Dr. AS Ahluwalia informed that World Environment Day was celebrated on June 5, 2023, in which tree plantation drive, Slogan writing competition, Quiz contest, Films on Environment

- Health, and sustainable cooking competition, were organized. He also informed that a campaign for “Unite against Drug abuse” was arranged on June 26, 2023. Nearly one lakh hand prints were collected at various places in Northern India. This activity will symbolize commitment to a drug-free life and support for the cause. The house showed satisfaction over the extension activities.

**13.6 Weeding out the old answer sheets and disposal of Medical waste:** Dr. BS Sohal, Controller of Examinations informed the house that the weeding out as directed by the 13<sup>th</sup> IQAC in its agenda. A committee comprising Er. Rajeev Thakur and Dr. Ajar Nath Yadav was constituted to weed out the answer sheets as per the rules and regulations of the University (April 28, 2023).

- Mr. Muthukumaran informed that the handling of bio-medical waste, already a contract is signed with Enviro Engineers Shimla and is valid up to March 31, 2025 and no new contract is required this year.

**13.7 Scholarships Policy for ongoing students (UG & Master) -2023-24:** Dr. SK Chauhan informed the house that the policy is continued in principle as decided in the last meeting and has been placed as an agenda in the 81<sup>st</sup> ACM and needs only its ratification (Agenda-03).

**13.8 Leave provision for the Research Scholars:** Dr. AS Ahluwalia informed the house that the agenda for the same is placed in the 81<sup>st</sup> ACM for approval. Dr. Ajar Nath Yadav thanked the Vice Chancellor for approving the agenda which was placed in the last meeting.

## **ITEM-2: Agenda for the 14<sup>th</sup> IQAC meeting:**

**14.1 Establishment of Research and Development Cell (RDC) at Eternal University:** Dr. Puneet Negi, Member Secretary SRIC informed that in its 8<sup>th</sup> meeting, Research Governance will have a Research Advisory Council (RAC) headed by the Vice-Chancellor or his nominee as the apex body of RDC. The Director, nominated by Vice-Chancellor among the distinguished researchers from the university, will head various committees to drive the governance. RDC will form multiple committees to smoothen its functioning with respective committee members nominated by the Director–RDC and approved by RAC. This will be constituted as per UGC five committees. 1. Finance & infrastructure 2. Research Program Policy Development 3. Collaboration & Community 4. Product development, Monitoring and Commercialization 5. IPR, Legal & Ethical Matter.

- The worthy Vice Chancellor appreciated the idea and asked the Director Research to take over as the Director of the RDC and further asked him to bring the panel for each constituted committee for approval. The same may be placed before the next ACM for ratification.

**Action: Director Research**



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**14.2 SDG (Sustainable Development Goal) and its committee's formation:** Mr. Muthukumar, Assistant Professor Nursing explained the importance of SDG and argued for the establishment of the "Eternal University Students for Global Impact" (EUSGI), a consortium of student clubs and organizations dedicated to driving positive change in alignment with the United Nations Sustainable Development Goals (SDGs).

- Dr. BS Sohal added that SDG was initiated earlier by Dr. NP Singh, Director Research for carrying out some activities and an attempt to create awareness drive by making poster by the students. Dr. Pritesh Vyas was heading this; however activities went off as he left the University. He added that SDGs must be a part of student activities to create awareness of social needs to sustain the increasing demand of consumables.
- Dr. Neelam Kaur wanted that SDG should be activated and all faculty and students should be involved in this program.
- Dr. Davinder Singh worthy Vice Chancellor asked Dr. Neelam Kaur Dean ACH&AS to take this initiative.

**Action: Dr. Neelam Kaur**

**14.3 Induction of MBA in Business Analytics:** Dr. Tusshar Mahajan Professor of Management informed the house regarding the new upcoming programme whose demand worldwide is increasing day by day i.e., MBA Management (Business Analytics). He informed that his programme is already running in the Akal University Talwandi Sabho, Punjab. The outgoing students are getting well-adjusted in the multinational companies with good pay packages. He added that it helps in determining which dataset is useful and how it can be leveraged to solve problems and increase productivity, efficiency, and revenue. An MBA in Business Analytics will train in both technical and management skills. Moreover, Business analytics can help organizations better understand their customers by analyzing customer behavior, preferences, and trends. This can help businesses tailor their products and services to meet customer needs and increase customer satisfaction.

- Dr. AS Ahluwalia, PVC added that not only in business, but also in agriculture, it helps in predicting the agriculture produce, keeping in view the existing database of many earlier years.
- Dr. BS Sohal was of the view that it is another form of MBA and does not require the approval of the HPPERC Shimla.
- Dr. Tusshar also informed that this course will be in collaboration with the faculties from foreign universities with online and offline classes. Each semester will be divided into two terms each with 8 weeks.
- Dr. Davinder Singh, the worthy Vice Chancellor enquired about the interest and pre-qualification of the students for joining this program. Dr. Mahajan informed that the interest can be created by advertisement and making the students aware about this program.
- Vice Chancellor nodded for its implementation by placing in the next ACM meeting. He further added that number of seats can be increased if need arise.

**Action: Dr. Tusshar Mahajan**

**14.4 Research Methodology Course for Masters and Ph.D. Students:**

Dr. BS Sohal informed the house that, as per UGC Regulation 2016, (the Minimum Standards and procedure for Award of Ph.D. Degree), and UGC Regulation 2022, the credit requirement for Ph.D. coursework is a minimum of 12 credits, including a "Research and



Publication Ethics” as notified by UGC vide D.O. No. F.1-/2018(Journal /Care) in 2019 and a “Research Methodology” course. As per UGC Regulation 2022, Research Methodology is a four credits course. Dr. BS Sohal also informed the house that as per minimum standard and procedures for award of Ph.D. Degree regulations 2022 items 7.2 “A minimum of four credits shall be assigned to one or more courses on Research Methodology which could cover areas such as quantitative methods, computer applications, research ethics, and review of published research in the relevant field, fieldwork etc.”

- Dr. SK Chauhan, the Registrar informed that the students who have completed their degrees with only 3 credits would face trouble and need respite by offering one more credit of Research Methodology course.
- Dr. AS Ahluwalia convinced with the rules and regulations of UGC and asked for placing it in next ACM.

**Action: Dr. SK Chauhan**

**14.5 Sports and Cultural Activities calendar:** Dr. Raino Bhatia, Principal ACE suggested that the sports and extra-curricular activities should have a calendar, so that students know about the activities and prepare for these in advance. This year the sports activity was carried out in summer and was not conducive for the athletes. The Inter college debates, quiz contest, intercollege tournaments viz. volleyball. Basketball and table tennis should be arranged as per the calendar. Dr. Harpreet Kaur informed that at college level, the Nursing College does this activity. Dr. Purvi Luniyal, Dean ACA&SS said that the inter college sports events were carried out as well.

- Dr. BS Sohal, Director IQAC supported the move to organize the sports and curricular activities at the college level, however such activities at the university level should have a calendar so that all college if they want such activities may complete before the university calendar dates. This will create enthusiasm among the participants and go for competitiveness. Dr. Davinder Singh, Vice Chancellor asked the DSW to go for such calendar and place in the next ACM.

**Action: DSW**

**14.6 DA (Dearness allowance) for the faculty and Staff while on tour:** Mr. Balraj Singh Director Admissions raised a point before the house that the payment of DA for the official visit should be a fixed amount rather than the actual spent. This raises eye brow of the accounts department and raises many objections. Dr. BS Sohal said that this is actually the disturbance allowance; the money for the food is paid as a part of salary. This DA is given if the journey is not less than 8hrs for that day. Dr. Ahluwalia proposed the DA for faculty/staff for the official tours, as for those drawing up to Rs 40,000/- should be given @ Rs 350/per day and those drawing above Rs 40,000/- should be Rs 400/-. The Vice Chancellor asked that the matter be enquired from the accounts department before placing in the next ACM.

**Action: Registrar office**

**14.7 Delay in synopsis writing of Ph.D. scholars:** Dr. BS Sohal, Dean PGS informed the house that the delay in submitting the synopsis is the major concern of the PGS office. This not only, delays its approval but also delay in submitting the final thesis. The sufferer is the student. The degree should not take more than three/ four years. We have tried to request the advisor and the students many times, but both ends blame each other. It's difficult to hook the Major Advisor for the same.



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- Dr. SK Sharma asked not to register the student in the third semester and the students will certainly fall in line. Dr. Neelam Kaur, Dean, ACH&AS said that it difficult to stop the registration of the students due to this as it is known whose fault it is i.e. Major Advisor or the student. We should not punish the parents in terms of their anxiety.
- Dr. AS Ahluwalia raised the point by saying that the student's be fined Rs. 15,00/- for the delay. Dr. SK Chauhan, Assistant Registrar said that the HPPERC does not allow the fining to students more than Rs 200/-. Dr. Davinder Singh worthy Vice chancellor asked PVC to form a committee and sort out the way it can be amicable to all and follow it in true spirit. He further asked the Dean PGS to pursue the student/ their Major advisor to do the synopsis as per the prescribed date.

**Action: PVC**

**14.8 Availability of Bus on Saturday and Sunday for Solan:** Dr. Nasib Singh requested the house that a bus should be available to the students or faculty members to go to Rajgarh or solan on non-working days i.e. Saturday/ Sunday. Some the students wants to go for excursion or some petty purchase or different meals; this will relax the mind of the students and teachers. Mr. Balraj Singh, Director Admissions enquired whether it will be free or chargeable. Dr. Raino Bhatia asked who will be responsible for any eventuality/ miss-happening. Dr. SK Sharma Dean ACEC&M was of the view that the charges may be taken as per the HP Bus rates or as admissible to the Kalgidhar Trust. Dr. BS Sohal appreciated the idea and advocated for the same, but some system has to be created such that the students and faculty inform earlier so that there is no loss to the Trust. Dr. AS Ahluwalia was of the view that DSW should be entrusted this duty for taking the information of students a week before, so that the Bus may be arranged. One of the Wardens can go along as an in-charge for the same. Dr. Davinder Singh, Worthy Vice Chancellor said, let us enquire the transport office for availability and the cost involved.

**Action: DSW**

**14.9 GPS Photographs:** Dr. BS Sohal informed the house that the GPS photographs are must for authenticity of a programme/ event and is the requirement of the NAAC accreditation. He further added the faculty members can down load the GPS on their mobiles and can send such photographs to the IQAC for record. Dr. AS Ahluwalia supported the viewpoints given by Dr. BS Sohal and asked all to follow.

**Action: All Faculty members, Media, IT cell**

**14.10 Any item with the permission of the chair:** Dr. Sandipan Gupta, Dean ACBS requested that the mid-term question paper should be printed by the examination branch, as it could lead to leakage of secrecy. Dr. BS Sohal, COE informed that it will increase the load of the branch and in such manner it needs one more photocopier and additional manpower. He further added that one additional photocopier was requested but could not be sanctioned. Dr. Davinder Singh said that proceed now for the same, place requisition for a new photocopier with same contract as earlier one, for the COE office.

**Action: COE**



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In the end, Dr. BS Sohal thanked the Vice Chancellor for sparing his valuable time for this meeting. He also thanked PVC Dr. AS Ahluwalia and Deans, Directors, and members of the IQAC.

(Dr Ajar Nath Yadav)  
Member Secretary

(Dr BS Sohal)  
Director IQAC

(Dr. AS Ahluwalia)  
Pro-Vice Chancellor

Approved

(Dr. Davinder Singh)  
Vice Chancellor