



Eternal University

(World peace through value based education)

Ref. No. EU/IQAC/SSR Steering/2024/01

Dated: 11/07/2024

Meeting of the National Assessment and Accreditation Council (NAAC)

Minutes of the meeting of NAAC committee, for preparation of Self Study Report (SSR) and uploading the data on the University website for NAAC Accreditation (2nd Cycle), held on 10/07/2024 at 10:00 AM in the Governing Body Room of the University.

Following members were present in the meeting.

1.	Dr. Jaswinder Singh	-	Vice Chancellor
2.	Dr. AS Ahluwalia	-	Pro-Vice Chancellor
3.	Dr. TS Banipal	-	Dean Academic Affairs
4.	Dr. SK Chauhan	-	Additional Registrar
5.	Dr. Puneet Negi	-	Chairman, Criterion-1
6.	Dr. DK Srivastava	-	Member, Criterion-1
7.	Mr. Muthukumaran T.	-	Member, Criterion-1
8.	Dr. Hemant Dasila	-	Member, Criterion-1
9.	Dr. Nasib Singh	-	Chairman, Criterion-2
10.	Dr. Kamal Kishore	-	Member, Criterion-2
11.	Dr. Imran Sheikh	-	Member, Criterion-2
12.	Dr. Soni Bisht	-	Member, Criterion-2
13.	Dr. Praneet Chauhan	-	Member, Criterion-2
14.	Dr. Ajar Nath Yadav	-	Chairman, Criterion-3
15.	Dr. Vikrant Tyagi	-	Member, Criterion-3
16.	Dr. Naseer Ahmed	-	Member, Criterion-3
17.	Dr. Naresh Kumar	-	Member, Criterion-3
18.	Dr. Kajal Chaudhary	-	Member, Criterion-4
19.	Dr. Pawan Dubey	-	Member, Criterion-4
20.	Dr. Yogeeta Thakur	-	Chairperson, Criterion-5
21.	Er. Anita Chaudhary	-	Member, Criterion-5
22.	Er. Sumon Dey	-	Member, Criterion-5
23.	Dr. Raino Bhatia	-	Chairperson, Criterion-6
24.	Dr. Neelam Kumari	-	Member, Criterion-6
25.	Dr. Deepika Negi	-	Member, Criterion-6
26.	Dr. Mohit Kumar	-	Member, Criterion-6
27.	Dr. Neelam Thakur	-	Chairperson, Criterion-7
28.	Mr. Balbinder Singh	-	Member, Criterion-7
29.	Dr. Mahesh Tripathi	-	Member, Criterion-7
30.	Er. Rajeew Thakur	-	Special Invitee
31.	Dr. Tanvir Kaur	-	Assistant Coordinator IQAC

Members who couldn't attend

32.	Dr. BS Sohal	-	Director IQAC
33.	Dr. Shanta Kumari	-	Chairperson, Criterion-4
34.	Dr. Meenakshi Gupta	-	Member, Criterion-4
35.	Mr. Sarabjeet Singh	-	Member, Criterion-4
36.	Ms. Jaswinder Kaur	-	Member, Criterion-5
37.	Er. Manish Kumar	-	Member, Criterion-5
38.	Dr. Divjot Kour	-	Member, Criterion-7



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Decisions:

- I. The Vice-Chancellor welcomed all the members and the special invitees to the meeting. The Member Secretary informed the house regarding the purpose of calling this meeting. He informed that IIQA was submitted for NAAC accreditation on 20/06/2024 and queries were answered on 06/07/2024. There is a possibility in the immediate future of its acceptance and opening of SSR portal for submission. The university will get only 45 days to fill this SSR. Some metrics have not been completed due to the requirement of some documents for authentication. It was discussed that there are gaps in the data in different criteria which needs to be plugged on urgent basis to meet the deadlines.
- II. It was resolved further that those teachers who will be working during the vacations will be compensated as per the university rules by either the earned leave or compensatory leave which they can avail of later if they stay to complete the work assigned to them in a time bound manner. After detailed discussion, it was resolved to observe the following schedule to complete the pending work:

SN	Criteria	Total Metrics	Data Received	Data Pending	Final Date of Submission by the Chairperson
1.	Criterion-1	7	2	5	20-07-2024
2.	Criterion--2	15	8	7	19-07-2024
3.	Criterion--3	20	19	1 updating	Completed
4.	Criterion--4	9	5	4	20-07-2024
5.	Criterion--5	12	1	11	17-07-2024
6.	Criterion--6	12	7	5	12-07-2024
7.	Criterion--7	12	2	10	15-07-2024
		87	44	43	

- III. It was further resolved that the Convenors of all the seven criteria will prepare the executive summary in their respective criterion.
- IV. Er. (Ms) Anita Chaudhary was nominated to be the Co-chairperson for the Criterion-5 and she will complete and submit the data in absence of the Chairperson. It was further decided to add the details of Institutional Development Plan (IDP) that include curriculum, teaching and research in the writeup under the section 6.2.1. The documents for IDP after compilation need to be uploaded on website separately. Pro Vice-Chancellor and Additional Registrar were requested to look into the already written prospective plan and modified version of same should be uploaded. It was resolved to update "Code of Conduct and Ethics" as per the UGC norms under section 7.1.10. The best practices should be revised, and serial no. 1 should be replaced by serial no. 2 under section 7.2.1. Under the section 7.3.1, the writeup



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should have proper heading and abstract. Departmental booklets with all the details should be prepared for the Peer-Review Team.

In the end, Member Secretary thanked to all present in the house for sparing his/her valuable time.

(Dr Ajar Nath Yadav)
Member Secretary

"On leave"

(Dr BS Sohal)
Director IQAC

(Dr. AS Anluwalia)
Pro-Vice Chancellor

Approved

(Dr Jaswinder Singh)
Vice Chancellor