



Eternal University

(World peace through value based education)

Ref: EU/RO/BoM/17/01

Dated: 12th April, 2026

MINUTES OF 60th BOARD OF MANAGEMENT MEETING

Meeting: Board of Management No. 60

Time: 12.05 PM

Day & date: Saturday, 11th April, 2026

Venue: Governing Body Meeting Hall

MEMBERS ATTENDED THE MEETING

(LIST ENCLOSED)

AGENDA ITEMS

The agenda items along with relevant documents were circulated among the members through email on 08th April, 2025.

PART – A

60/01/2024: To confirm the minutes of 59th meeting of the Board of Management held on 14th April, 2025.

The 59th meeting of the Board of Management was held on 14th April, 2025 under the Chairmanship of Hon'ble Chancellor Dr. Davinder Singh. The minutes of the meeting were circulated among the Hon'ble members through email on 08th April, 2025.

The minutes were placed before the Board of Management and confirmed.

60/02/1. “Action Taken Report “on the decisions made by the Board of Management No 59th which was held on 14th April, 2025.

The “Action Taken Report “ on the decisions made by the Board of Management in its 59th meeting held on 14th April, 2025 were also circulated among the members on 08th April, 2026. The Action Taken Report was confirmed by the house.

60/02/2 . Matters, if any arising out of the Minutes of the meeting of the Board of Management 59th held on 14th April, 2025:

Nil

PART B

60/03. Approval for establishment of two new constituent Colleges of Eternal University i.e. Akal College of Physiotherapy (ACP) initially for Bachelor of Physiotherapy (BPT) programme and another Akal College of Hotel Management (ACHM) for Bachelor of Hotel Management (BHM) programme.



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House resolved that the detailed Viability/Feasibility reports of two more constituent Akal Colleges i.e. one for Bachelor of Physiotherapy (BPT) and another for Bachelor of Hotel Management (BHM) will be prepared by Dr. Anupmma K, Principal, ACN and Dr. Tusshar Mahajan, respectively.

(Action: Principal ACN and Dr. Tusshar Mahajan)

60/04. Approval of the estimates of the Annual Budget for the financial year 2026-27.

The Chief Finance & Accounts Officer presented annual budget estimates of the Eternal University for the financial year 2026–27. In view of the discussion and suggestions of the members, it was resolved to suggest reframing the budget proposal once again.

(Action: CF&AO)

60/5 Approval for Hosting of 13th Convocation.

The Member Secretary presented the item with proposed dates as 09th or 23rd May 2026 to hold the 13th convocation. It was resolved that the 13th Annual Convocation be held on 23rd May, 2026 (Fourth Saturday of the month).

(Action: CoE, VC's Office and Registrar Office)

60/6 Approval for faculty cadre ratio for the Academic Session 2026-27.

Dean, Academic Affairs presented the proposed cadre strength of faculty for the Academic Session 2026–27, outlining the required positions across various departments for the effective delivery of academic programmes.

After due consideration and discussion, the house approved the proposed faculty cadre strength.

(Action: Dean, Academic Affairs & CF&AO)

60/7 Approval for amendments in the Leave Rules.

The member secretary presented proposed amendments in the university leave rules as given below:

- (a) Academic Leave (Leave Rule 20(v)) :** A maximum of 10 days in an Academic Year to a teacher invited or assigned by the University for attending Seminars, Conferences, Symposia, winter/summer schools, Short Refresher Courses or attending meetings of selection committees or academics advisory boards of other university, Government or Governmental Organizations or for conduct of any kind of examination.

This leave shall be granted with full salary but no allowances as such TA/DA will be paid if an employee apply for this leave on his/her personal request. TA/DA will only be paid in



case an employee is deputed by the institution for such type of leave. The registration fee, if any, shall be born up by the University for both cases.

A minimum of six months service in the Eternal University for applying this leave as well as prior permission from Hon'ble Vice Chancellor shall be mandatory.

(b) Duty Leave (Ref EU/RO/Lve/41/01 dated 15th March 2023) :

Any kind of duty assigned to an employee by the competent authority of the university in the interest of the institution shall be treated as duty leave. A maximum of 30 days for all employees and 90 days to the admission staff shall be granted in an academic year.

- (i) This leave shall be granted with full salary, TA/DA, boarding/lodging and other expenses.
- (ii) Duty leave may be combined with any other leave.
- (iii) Prior permission from Hon'ble Vice Chancellor and submission of duty diary after discharging duty will be mandatory.
- (iv) On completion of duty, a detailed **TOUR DIARY** will also be submitted to the Vice Chancellor/ Account Branch for the settlement of claims.

(c) Earned Leave (Leave Rule 20) (iii): Any of the unavailed vacation period may be converted into half of Earned Leave subject to the employee's services required by the University Management for any research work, project, official requirement, admission etc.

(d) Academic Break/Vacations (Leave Rule 20) (viii):

- (i) **For :** 4 days + 2 Weekends (Holi Holidays)
Read: 6 days + 2 Weekends (Mid Semester Breaks during even semester)
(To avoid conversion of Non-working Saturday into working day or vice versa)
- (ii) **For :** 14 Days Summer Break
Read: 6 days + 2 Weekends (Summer Break in two equal slots)
(8 days decreased from this break for timely evaluation of answer sheets and declaration of final year students' results).
- (iii) **For:** 20 days Winter Break
Read: 26 days Winter Break
(6 days increased due to coolly weather in the month of December & January)



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Note: Faculty will avail these breaks/vacations on the dates as notified by the Registrar Office and the period of these vacations will neither be split nor to be pre-poned. In exceptional cases with documentary proof, it may be postponed up to a period one month subject to getting prior approval from Hon'ble Vice Chancellor. As hither-to fore, non-teaching staff may avail these vacations within a month from the last date of vacation. The entitlement of these vacations will be on pro-rata basis counting one semester as one unit.

In case a teacher, due to exigencies of work is unable to avail the mid semester break, he/she will not be allowed to avail the same once the teaching commences after the break. This un-availed vacation will then get converted into earned leave in the aforementioned provision.

(e) Maternity Leave (Leave Rule 20 (iii) and Governing Body item 29/01/2022)

Only the following minor amendment have been made in the existing rules as given below:

- (i) Minimum length service at Eternal University has been reduced from two years to one year.
- (ii) Its grant frequency limited to twice in the career i.e. for first two children only.

(f) Paternity Leave (Governing Body item 30/01/2024)

Clause (i) & (ii) as laid down for maternity leave will also be applicable for paternity leave.

(g) Special Leave (Governing Body item 30/01/2024)

Half day Special Leave each for Karva Chauth, Raksha Bandan and Bhai Duj festival will be entitled to all the female employees in the second half only due to maximum teaching load in the first half.

There will be no provision of special leave for statutory officers as well as teaching staff.

(h) Leave without Pay: In exceptional cases it will only be considered by the Hon'ble Vice Chancellor. **Leave without pay period will not be included in the Experience Certificate and this period will be clearly mentioned in the Experience Certificate.**

(i) Station Leave: To facilitate the employee for availing any non-working day out of the University campus, the provision of this leave is allowed for which an employee will apply on IQwing portal which will be approved by the respective office heads..

(j) Leave during Notice Period: In case, any of the employee resigning from the service of the university, then, during the notice period, only Casual Leave is permissible and no other



leave shall be allowed. Notice period will be extended accordingly in case any of the employee avail casual leave during notice period.

- (k) **Vote Casting Leave:** An employee will be granted one day leave for casting his/her vote on the date of election declared by Centre/State Government. Employee will submit the vote casting proof to the Registrar Office immediately after joining from leave.

The IT Representative raised a query for the leave entitlement of Ph.D. Scholars and its mode of operation. Hon'ble Chancellor suggested that it will be finalized through a committee under the chairmanship of Dean Academic Affairs.

House resolved and approved for placing in the Governing Body Meeting.

(Action: All Deans/Principal/Directors, VC Office & Registrar Office)

PART C

60/08 To report the University Annual Audit & Balance Sheet for the financial year 2024-25

The Chief Finance & Accounts Officer presented the Annual Audit & Balance Sheet for the financial year 2024-25 and told that it had been audited by the external Chartered Accountant. The relevant document is placed as a reporting item.

The house resolved to accept the Annual Accounts & Balance Sheet for the financial year 2024-25.

60/09 To report the Compliance Report to the points received from HP-PERC Shimla inspection team for course approval 2026-27 held on 17 December, 2025.

The Member Secretary presented the item and appraised the house that an inspection team nominated by HP-PERC Shimla had inspected our university on 17th December 2025 for getting approval of various existing as well new courses from HP-PERC for the Academic Session 2026-27.

The Member Secretary further told that the inspection team had raised some of observations for which the compliance report was submitted to HP-PERC Shimla and the same was circulated among the members for their kind information.

The house expressed satisfaction and accepted the subject item.

60/10 To report the Annual Report for the Academic Session 2024-25.

The Member Secretary presented the item and apprised the house that Annual Report for the Academic Session 2024-25 has been successfully compiled and finalized. Registrar Office has already circulated this report among all the Hon'ble members.



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. The house expressed satisfaction with the functioning of the university and adopted the report.

60/11. To report the Course approval for the academic session 2026-27

Member Secretary informed the house that the approval for courses demand for the Academic Session 2026-27 has been confirmed by the HP-PERC, Shimla and the same was disseminated to all concerned offices/cells by the Registrar Office.

House accepted this reporting item

60/12. To report the Admission Bulletin 2026-27 Processing

Dean, Akal College of Economics, Commerce & Management informed the house that admission bulletin for the Academic Session 2026-27 has been completed around 75% and it is being finalised once tuition fee approval received from Department of Higher Education and some of the old photographs are replaced with the new one.

60/13 Any other item with the permission of Chair

Dean, Akal College of Economics, Commerce & Management, requested the Chair to reconsider the mode of releasing the employee's annual increment @ 3% as laid down by the UGC. The decision of linking increment with publication of two research papers was taken in the 88th Academic Council Meeting held on 11 November, 2025 and the date of increment was due on 01 January, 2026. Further he said that the next increment due on 01 January, 2027 may please be linked with the publication of two research papers and be treated as a mandatory provision.

Hon'ble Chancellor said that the matter will further review, if possible. He appraised the house that high quality publications are required to get good ranking in NAAC and other accreditations.

As there was no suggestion from any of the Hon'ble members, the meeting was ended with a vote of thanks to the Chair.

.For Circulation

Registrar (Officiating)

Eternal University

Baru Sahib

Registrar (Officiating)
Eternal University
Baru Sahib (H.P.) 173101

Confirmed Proceedings

Vice Chancellor (Officiating)

Eternal University

Baru Sahib

Vice Chancellor
Eternal University
Baru Sahib (H.P.) 173101

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E-mail : contact@eternaluniversity.edu.in, Web site: www.eternaluniversity.edu.in

MEMBERS PRESENT IN THE 60th BOARD OF MANAGEMENT
HELD ON 11th APRIL, 2026

Sr. No	Name	Designation
1.	Dr. Davinder Singh	Chancellor
2	Dr. Neelam Kaur	Chairperson
3	Dr. TS Banipal	Member
4	Dr. SK Chauhan	Member
5	Dr. Sunita Chandel	Member
6	Dr. Kamal Kishore	Member
7	Dr. Nasib Singh	Member
8	Dr. Surjan Singh	Member Secretary
9	Dr. DK Sharma	Special Invitee
10	Mr. BS Kapoor	Special Invitee
11	Mr. Amar Singh	Registrar Office Representative



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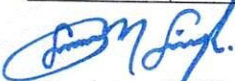
Ref: EU/RO/BoM/17/07

Dated: 20th May, 2026

ACTION TAKEN REPORT: 60th BOARD OF MANAGEMENT MEETING

It is informed that the 60th Board of Management Meeting was held on 11th April, 2026 and the decisions taken therein are hereby communicated for necessary action to be taken by the concerned dignitary/office:

Item No	Subject	Decision Taken	Action to be taken by	Remarks
60/3	Approval for establishment of two new constituent Colleges of Eternal University i.e. Akal College of Physiotherapy (ACP) initially for Bachelor of Physiotherapy (BPT) programme and another Akal College of Hotel Management (ACHM) for Bachelor of Hotel Management (BHM) programme.	Approved	Principal ACN and HoD Management	Conveyed letter No EU/RO/BoM/17/02 dated 20 th May, 2026
60/4	Approval of the estimates of the Annual Budget for the financial year 2026-27.	Approved	Chief Finance & Account Officer	Conveyed letter No EU/RO/BoM/17/03 dated 20 th May, 2026
60/5	Approval for Hosting of 13 th Convocation	Approved	VC's Office, Registrar Office, and CoE	Conveyed letter No EU/RO/BoM/17/04 dated 20 th May, 2026
60/6	Approval for Faculty cadre ratio for the Academic Session 2026-27	Approved	Dean Academic Affairs and Chief Finance & Account Officer	Conveyed letter No EU/RO/BoM/17/05 dated 20 th May, 2026
60/7	Approval for amendments in the Leave Rule	Recommended for Governing Body Meeting	All Dean/Principal/Directors, Hon'ble Vice Chancellor & Registrar	Conveyed letter No EU/RO/BoM/17/06 dated 20 th May, 2026


Registrar (Officiating)
Eternal University,
Baru Sahib

Registrar (Officiating)
Eternal University
Baru Sahib (H.P.) 173101

V.P.O. - Baru Sahib, Via-Rajgarh, Distt : Sirmour, Himachal Pradesh – 173101 (India)

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E-mail : contact@eternaluniversity.edu.in, Web site: www.eternaluniversity.edu.in



Eternal University Registrar <registrar@eternaluniversity.edu.in>

Extract 60th GOM

1 message

Eternal University Registrar <registrar@eternaluniversity.edu.in>

Fri, Jun 5, 2026 at 11:30 AM

To: Anupama Dayanand <anupama@eternaluniversity.edu.in>, AkalCollegeOf Nursing <acn@barusahib.org>, hod.management@eternaluniversity.edu.in

Respected Sir/ Madam,

Respected Sir/ Madam

An Extract of Item No. 60/3 of the 60th BOM is enclosed for your information and necessary action please.

With kind regards,

Registrar (Officiating)
Eternal University, Baru Sahib
Mob-8580806659

 **60 BOM Item-3.pdf**
318K



Eternal University

(World peace through value based education)

Ref No: EU/RO/BoM/17/02

Dated: 20th May, 2026

To

Principal,
Akal College of Nursing

Head, Department of Management

ACTION TAKEN REPOR: 60th BOARD OF MANAGEMENT MEETING

Respected Sir/Madam,

1. An extract of the item No 60/3 of Board of Management Meeting Minutes held on 11th April, 2026 is reproduced as under for your necessary action please:

60/03. Approval for establishment of two new constituent Colleges of Eternal University i.e. Akal College of Physiotherapy (ACP) initially for Bachelor of Physiotherapy (BPT) programme and another Akal College of Hotel Management (ACHM) for Bachelor of Hotel Management (BHM) programme.

House resolved that the detailed Viability/Feasibility reports of two more constituent Akal Colleges i.e. one for Bachelor of Physiotherapy (BPT) and another for Bachelor of Hotel Management (BHM) will be prepared by Dr. Anupmma K, Principal, ACN and Dr. Tusshar Mahajan, respectively.

2. Please submit its compliance report by **15th June, 2026** positively.

With Regards

Registrar (Officiating)
Eternal University,
Baru Sahib

**Registrar (Officiating)
Eternal University
Baru Sahib (H.P.) 173101**



Eternal University Registrar <registrar@eternaluniversity.edu.in>

Extract 60th GOM

1 message

Eternal University Registrar <registrar@eternaluniversity.edu.in>

Fri, Jun 5, 2026 at 11:34 AM

To: BS Kapoor <kapoorbs@barusahib.org>, EU Accounts <accounts@eternaluniversity.edu.in>

Respected Sir/ Madam

An Extract of Item No. 60/4 of the 60th BOM is enclosed for your information and necessary action please.

With kind regards,

Registrar (Officiating)
Eternal University, Baru Sahib
Mob-8580806659

 **60 BOM Item-4.pdf**
300K



Eternal University

(World peace through value based education)

Ref No: EU/RO/BoM/17/03

Dated: 20th May, 2026

To

Chief Finance & Account Officer
Eternal University

ACTION TAKEN REPORT: 60th BOARD OF MANAGEMENT MEETING

Respected Sir/Madam,

1. An extract of the item No **60/4** of Board of Management Meeting Minutes held on 11th April, 2026 is reproduced as under for your necessary action please:

60/04. Approval of the estimates of the Annual Budget for the financial year 2026-27.

The Chief Finance & Accounts Officer presented annual budget estimates of the Eternal University for the financial year 2026–27. In view of the discussion and suggestions of the members, it was resolved to suggest reframing the budget proposal once again.

2. Please submit its compliance report by **15th June, 2026** positively.

With Regards

Registrar (Officiating)
Eternal University,
Baru Sahib
Registrar (Officiating)
Eternal University
Baru Sahib (H.P.) 173101



Eternal University Registrar <registrar@eternaluniversity.edu.in>

Extract 60th BOM

1 message

Eternal University Registrar <registrar@eternaluniversity.edu.in>

Fri, Jun 5, 2026 at 11:41 AM

To: Sobha Singh <examination@eternaluniversity.edu.in>, contact <contact@eternaluniversity.edu.in>, Eternal University Registrar <registrar@eternaluniversity.edu.in>

Respected Sir/ Madam

An Extract of Item No. 60/5 of the 60th BOM is enclosed for your information and necessary action please.

With kind regards,

Registrar (Officiating)
Eternal University, Baru Sahib
Mob-8580806659

 **60 BOM Item-5.pdf**
286K



Eternal University

(World peace through value based education)

Ref No: EU/RO/BoM/17/104

Dated: 20th May, 2026

To

Controller of Examination
Eternal University

Office of the Hon'ble Vice Chancellor
Eternal University

Registrar (Officiating)
Eternal University

ACTION TAKEN REPORT: 60th BOARD OF MANAGEMENT MEETING

Respected Sir/Madam,

1. An extract of the item No **60/5** of Board of Management Meeting Minutes held on 11th April, 2026 is reproduced as under for your necessary action please:

60/5 Approval for Hosting of 13th Convocation.

The Member Secretary presented the item with proposed dates as 09th or 23rd May 2026 to hold the 13th convocation. It was resolved that the 13th Annual Convocation be held on 23rd May, 2026 (Fourth Saturday of the month).

2. Please ensure to success the event in all respects.

With Regards

Registrar (Officiating)

Eternal University,

Baru Sahib

Registrar (Officiating)

Eternal University

Baru Sahib (H.P.) 173101



Eternal University Registrar <registrar@eternaluniversity.edu.in>

Extract 60th BOM

1 message

Eternal University Registrar <registrar@eternaluniversity.edu.in>

Fri, Jun 5, 2026 at 11:43 AM

To: contact <contact@eternaluniversity.edu.in>, BS Kapoor <kapoorbs@barusahib.org>, EU Accounts <accounts@eternaluniversity.edu.in>, EU IQAC <iqac@eternaluniversity.edu.in>

Respected Sir/ Madam

An Extract of Item No. **60/6** of the **60th BOM** is enclosed for your information and necessary action please.

With kind regards,

Registrar (Officiating)
Eternal University, Baru Sahib
Mob-8580806659

 **60 BOM Item-6.pdf**
318K



Eternal University

(World peace through value based education)

Ref No: EU/RO/BoM/17/105

Dated: 20th May, 2026

To

Office of the Hon'ble Vice Chancellor
Eternal University

Chief Finance & Account Officer
Etenal University

Director IQAC
Eternal University

ACTION TAKEN REPORT: 60th BOARD OF MANAGEMENT MEETING

Respected Sir/Madam,

1. An extract of the item No **60/6** of Board of Management Meeting Minutes held on 11th April, 2026 is reproduced as under for your necessary action please:

60/6 Approval for faculty cadre ratio for the Academic Session 2026-27.

Dean, Academic Affairs presented the proposed cadre strength of faculty for the Academic Session 2026–27, outlining the required positions across various departments for the effective delivery of academic programmes.

After due consideration and discussion, the house approved the proposed faculty cadre strength.

2. Submitted for your kind information and its implementation from Academic Session 2026-27.

With Regards

Registrar (Officiating)
Eternal University,
Baru Sahib
Registrar (Officiating)
Eternal University
Baru Sahib (H.P.) 173101



Eternal University Registrar <registrar@eternaluniversity.edu.in>

Extract 60th BOM

1 message

Eternal University Registrar <registrar@eternaluniversity.edu.in> Fri, Jun 5, 2026 at 11:55 AM
To: "Dr. Khem Singh Gill Akal College of Agriculture" <aca@eternaluniversity.edu.in>, AkalCollegeOf Nursing <acn@barusahib.org>, Dean Student Welfare <dsw@eternaluniversity.edu.in>, Dean ACASS <acass@eternaluniversity.edu.in>, Dean ACE <ace@eternaluniversity.edu.in>, Dean Academics Affairs <deanacademics@eternaluniversity.edu.in>, Dean ACBS <acbs@eternaluniversity.edu.in>, Dean ACET <acet@eternaluniversity.edu.in>, SK Chauhan <skchauhan1958@gmail.com>, Anupama Dayanand <anupama@eternaluniversity.edu.in>, BALRAJ SINGH <balrajsingh@eternaluniversity.edu.in>, EU IQAC <iqac@eternaluniversity.edu.in>, BS Kapoor <kapoorbs@barusahib.org>, contact <contact@eternaluniversity.edu.in>, EU Accounts <accounts@eternaluniversity.edu.in>, Eternal University Registrar <registrar@eternaluniversity.edu.in>

Respected Sir/ Madam

An Extract of Item No. 60/7 of the 60th BOM is enclosed for your information and necessary action please

With kind regards,

Registrar (Officiating)
Eternal University, Baru Sahib
Mob-8580806659

 **60 BOM Item-7.pdf**
1367K



Eternal University

(World peace through value based education)

Ref No: EU/RO/BoM/17/06

Dated: 20th May, 2026

To

All Dean, Principals & Directors
Chief Finance & Account Officer
Office of the Hon'ble Vice Chancellor
Registrar (Officiating)

ACTION TAKEN REPORT: 60th BOARD OF MANAGEMENT MEETING

Respected Sir/Madam,

1. An extract of the item No 60/7 of Board of Management Meeting Minutes held on 11th April, 2026 is reproduced as under for your necessary action please:

60/7 Approval for amendments in the Leave Rules.

The member secretary presented proposed amendments in the university leave rules as given below:

- (a) **Academic Leave (Leave Rule 20(v))** : A maximum of 10 days in an Academic Year to a teacher invited or assigned by the University for attending Seminars, Conferences, Symposia, winter/summer schools, Short Refresher Courses or attending meetings of selection committees or academics advisory boards of other university, Government or Governmental Organizations or for conduct of any kind of examination.

This leave shall be granted with full salary but no allowances as such TA/DA will be paid if an employee apply for this leave on his/her personal request. TA/DA will only be paid in case an employee is deputed by the institution for such type of leave. The registration fee, if any, shall be born up by the University for both cases.

A minimum of six months service in the Eternal University for applying this leave as well as prior permission from Hon'ble Vice Chancellor shall be mandatory.

- (b) **Duty Leave (Ref EU/RO/Lve/41/01 dated 15th March 2023) :**

Any kind of duty assigned to an employee by the competent authority of the university in the interest of the institution shall be treated as duty leave. A maximum of 30 days for all employees and 90 days to the admission staff shall be granted in an academic year.

- (i) This leave shall be granted with full salary, TA/DA, boarding/lodging and other expenses.
- (ii) Duty leave may be combined with any other leave.



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- (iii) Prior permission from Hon'ble Vice Chancellor and submission of duty diary after discharging duty will be mandatory.
- (iv) On completion of duty, a detailed **TOUR DIARY** will also be submitted to the Vice Chancellor/ Account Branch for the settlement of claims.
- (c) Earned Leave (Leave Rule 20) (iii):** Any of the unavailed vacation period may be converted into half of Earned Leave subject to the employee's services required by the University Management for any research work, project, official requirement, admission etc.
- (d) Academic Break/Vacations (Leave Rule 20) (viii):**
- (i) **For :** 4 days + 2 Weekends (Holi Holidays)
Read: 6 days + 2 Weekends (Mid Semester Breaks during even semester)
(To avoid conversion of Non-working Saturday into working day or vice versa)
- (ii) **For :** 14 Days Summer Break
Read: 6 days + 2 Weekends (Summer Break in two equal slots)
(8 days decreased from this break for timely evaluation of answer sheets and declaration of final year students' results).
- (iii) **For:** 20 days Winter Break
Read: 26 days Winter Break
(6 days increased due to coolly weather in the month of December & January)

Note: Faculty will avail these breaks/vacations on the dates as notified by the Registrar Office and the period of these vacations will neither be split nor to be pre-poned. In exceptional cases with documentary proof, it may be postponed up to a period one month subject to getting prior approval from Hon'ble Vice Chancellor. As hither-to fore, non-teaching staff may avail these vacations within a month from the last date of vacation. The entitlement of these vacations will be on pro-rata basis counting one semester as one unit.

In case a teacher, due to exigencies of work is unable to avail the mid semester break, he/she will not be allowed to avail the same once the teaching commences after the break. This un-availed vacation will then get converted into earned leave in the aforementioned provision.

(e) Maternity Leave (Leave Rule 20 (iii) and Governing Body item 29/01/2022)

Only the following minor amendment have been made in the existing rules as given below:

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(ii) Its grant frequency limited to twice in the career i.e. for first two children only.

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Clause (i) & (ii) as laid down for maternity leave will also be applicable for paternity leave.



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(g) Special Leave (Governing Body item 30/01/2024)

Half day Special Leave each for Karva Chauth, Raksha Bandan and Bhai Duj festival will be entitled to all the female employees in the second half only due to maximum teaching load in the first half. **There will be no provision of special leave for statutory officers as well as teaching staff.**

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(j) Leave during Notice Period: In case, any of the employee resigning from the service of the university, then, during the notice period, only Casual Leave is permissible and no other Leave shall be allowed. **Notice period will be extended accordingly in case any of the employee avail casual leave during notice period.**

(k) Vote Casting Leave: An employee will be granted one day leave for casting his/her vote on the date of election declared by Centre/State Government. Employee will submit the vote casting proof to the Registrar Office immediately after joining from leave.

The IT Representative raised a query for the leave entitlement of Ph.D. Scholars and its mode of operation. Hon'ble Chancellor suggested that it will be finalized through a committee under the chairmanship of Dean Academic Affairs.

House resolved and recommended to place it in the Governing Body meeting for final approval.

2. Submitted for kind information please.

With Regards

Registrar (Officiating)

Eternal University,

Baru Sahib (Officiating)

Eternal University

Baru Sahib (H.P.) 173101