

Ref. No. EU/RO/GB/16/04

Date: 13th April, 2024

PROCEEDINGS OF THE 30th GOVERNING BODY MEETING HELD ON <u>12th APRIL, 2024 AT 5.30 PM</u>

The following members were present:

Dr. Davinder Singh	- Chairman
Dr. Jaswinder Singh	- Member
Dr. HS Dhaliwal	- Member
Dr. AS Ahluwalia	- Member
Dr. Neelam Kaur	- Member
Dr. SK Chauhan	- Member Secretary
Dr. B.S. Sohal	- Special Invitee
Mr. DK Sharma	- Special Invitee
Mr. MS Kapoor	- Special Invitee
Mr. Amar Singh	- Registrar Office Representative

The following members could not attend the meeting:

Mr. Ajai Solanki, MLA- Government NomineeDr. Vinay Kumar, MLA- Government NomineeMr. Sunil Sharma- Government NomineeMr.Harjit Singh- Sponsor Body Nominee

Dr. Davinder Singh, Chancellor, welcomed all the Hon'ble members present in the meeting. Dr. Davinder Singh especially congratulated and introduced Dr. Jaswinder Singh who had-recently joined as the new Vice Chancellor of the Eternal University. Dr. Davinder Singh informed that Dr. Jaswinder Singh had completed his Ph. D. in Economics from Punjab University Chandigarh and served as Principal of Sri Guru Tegh Bahadur Khalsa College, University of Delhi, for a period of about two decades. Dr. Davinder Singh conveyed his good wishes to Dr. Jaswinder Singh Ji and Sant Baba Iqbal Singh Ji.

On confirmation of the quorum of the meeting, Hon'ble Chancellor asked Additional Registrar to go ahead with the agenda slated for the meeting.

Additional Registrar conveyed his thanks to the Hon'ble Chancellor and also expressed his good wishes for newly appointed Vice Chancellor, Dr. Jaswinder Singh. He further said that four of our external members namely Mr. Ajay Solanki, Dr. Vinay Kumar, Sh. Sunil Sharma and Mr. Harjit Singh had expressed their inability to join the meeting due to their prior engagements.



After sharing the above information, Additional Registrar started the listed agenda as under:

30/01/2024: Ratification of the Proceedings of the 29th Governing Body Meeting held on 02nd March, 2023

Additional Registrar said that the proceedings of last Governing Body Meeting were circulated among the Hon'ble members on 04th April, 2024 and comments/suggestions were invited by 10th April, 2024. No comments/suggestions were received by the Registrar Office till the commencement of this meeting. However, Additional Registrar highlighted important points related to the following items of last meeting for the consideration and confirmation of the house:

Amendment to Leave Rule (Item No 28/10/2022)

Additional Registrar said that HP Government confirmed leave provision in respect of female employees on the occasion of *Karva Chauth, Raksha Bandan* and *Bhaia Duj.*

Hon'ble Chancellor said that this clause could not be possible due to merging of existing four restricted leaves into Casual leave, however, **half day special leave** could be granted to the female employees on the day of the Karva Chauth, Raksha Bandhan and Bhai Duj. This half day may be availed either in first half or in the second half as convenient to the female staff members. It was further resolved that in case these festivals falls on any non-working day, half of this special leave will not be applicable. (Action: Registrar Office)

(a) <u>Padma Shri Jagjit Hara Excellence Award to progressive Farmer during Kissan Mela</u> 2022 (Item No 28/11/2022)

Additional Registrar informed the house that two progressive farmers (including one lady farmer) from District Sirmour will be awarded **"Padmashri Sardar Jagjit Singh Hara Excellence Award 2024"** during the Kisan Mela scheduled on the eve of Baisakhi on 13-14th April, 2024.

(b) Any other item with the permission of Chair (Item No 28/13/2022)

Additional Registrar told that some of the following points were received from our Hon'ble member Mr. Harjit Singh:

- (a) How do we ensure growth of the Eternal University?
- (b) Do we have long term or short terms objectives defined at University and college level?
- (c) What are the action points to be taken during next year and how do we plan to monitor and evaluate them.

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(d) Even though agenda talks about setting up research development centre, but there is no information about its plan and its timeline.

Additional Registrar told that the relevant information on the above points has been collected and available with Vice Chancellor's office. (Action: VC's Office)

Additional Registrar requested the members to give any comment/suggestion on these proceedings. The minutes of the meeting held on 02nd March, 2023 were **confirmed.**

30/02/2024: Appointment of New Vice Chancellor of the Eternal University

Additional Registrar informed the house that Dr. Jaswinder Singh has been appointed as new Vice Chancellor of the Eternal University after fulfilling all the required procedures. House conveyed congratulation to Dr. Jaswinder Singh for assuming the charge of Vice Chancellor, Eternal University.

30/03/2024 Approval for 11th Convocation

Additional Registrar requested Dr. B.S. Sohal to present the item.

Dr. B.S. Sohal said that the 11th Convocation of the University for all the students who have passed their examinations during the Academic Session 2022-23 has been scheduled for 18.05.2024 and 324 students will be conferred their degrees during this convocation. Dr. B.S. Sohal further told that the degrees are under preparation and will be collected well in advance from the scheduled date.

Dr. B.S. Sohal requested the Chair for nominating Chief Guest so that the invitation cards and other formalities may be completed at the earliest. Hon'ble Chancellor suggested the names of Prof Rajeev Sood, Vice Chancellor, Baba Farid University of Health Sciences, Faridkot, Punjab as the Chief Guest and that of Prof D.P. Aggarwal, Former Chairman, Union Public Service Commission as the Guest of Honour. The suggestions of the Chancellor were accepted and appreciated unanimously by the house. (Action: Dr. NP Singh, Dr. B.S. Sohal and Secy to Vice Chancellor)/

30/04/2024 Action for 2nd cycle of NAAC accreditation

Dr. SK Chauhan requested Dr. B.S. Sohal to present the item.

Dr. B.S. Sohal said that our NAAC accreditation certificate was only valid up to 02^{nd} July, 2023. He appraised the house that since last year the preparation for 2^{nd} cycle of accreditation is under progress. Mr. DK Sharma said that the gap of over one year for NAAC accreditation must be avoided.

Dr. B.S. Sohal said that in the first cycle, our Research, Innovation and Extension was not as per our expectation and it affected the overall grading. He assured that at present our position is quite sound on this criterion. Dr. B.S. Sohal also told that the average retention score value of our faculty is only about 3.5 years.



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Dr. B.S. Sohal told that almost all documents have been prepared and "Institutional Information for Quality Assessment (IIQA) is to be submitted, initially with a demand draft of Rs 29500/- which will be assessed by the NAAC. Once our IIQA is approved, the SSR portal will be opened and thereafter, the data will be sent online for SSR with another payment as per NAAC norms. Dr. B.S. Sohal informed that all the documents to be sent to NAAC through online portal are required to be supported with concerned link as a proof.

House appreciated NAAC processing team for performing gigantic task because of which now the university will be able to submit IIQA & SSR for the 2nd cycle of NAAC accreditation.

(Action: Chairman IQAC)

30/05/2024 HP-PERC Shimla Suggestion for Salary Revision of the Employees as per 7th Pay Commission

Additional Registrar told that a course approval meeting was held on 27th December, 2023 at HP-PERC Shimla and draw the attention on the following points:

"Basic salary of all the employees needs to be revised as per the 7th pay commission and it may be implemented through getting approval in the Governing Body of the university"

Additional Registrar told that this item was also placed in Finance Committee meeting on 28th February, 2024 in which Hon'ble Chancellor asked Mr. DK Sharma that can the HP Government compel the private institutions for bearing such a huge financial burden when most of them are struggling for appropriate admission and on the other hand there is no financial support from the Government sector. In his response, Mr. DK Sharma suggested that the University may reply to HP-PERC that the university is a MINORITY status institution and teaching around 300 students without getting any tuition fee, boarding and lodging charges. Moreover, it is not getting any financial support from any of the government sources. Mr. DK Sharma suggested that the university may pay 3% annual increment as usual. Mr. DK Sharma also said that the employees must be placed in the UGC scales so that it may give weightage for experience certificate for any Government job. The house agreed with the suggestion of Mr. DK Sharma.

(Action: Registrar Office and CF&AO)

30/06/2024 Uniformity of Norms for Release of Salary

Dr. SK Chauhan asked Mr. BS Kapoor to present the item.

Mr. BS Kapoor said that the salary paid to employees must be tagged with the biometric attendance so that the base of salary payment may be maintained and any of the audit objections may be avoided

Hon'ble Chancellor told that only few senior dignatories have been relaxed from biometric attendance, however, its solution will be sorted out shortly. Till that time this item be deferred.

(Action: CF&AO)



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30/07/2024 Admission of Male Students in Ph. D. Programmes only

Additional Registrar informed the house that in the last meeting of Board of Management, Dr. Pawan Garga an external member suggested to admit male students in the Ph. D. degree programmes.

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Hon'ble Chancellor said that our university is only meant for girl's students and admission of boys in any of the programmes will not be in line with the mission of our sants. Therefore, it is not possible to consider male students in Ph. D. programme for admission.

Further, Additional Registrar said that in the previous meeting of Board of Management Dr. Pawan Garga, an external member also requested that campus buses may also be deployed in the nearby areas to attract local students as day scholars and also suggested that the Eternal University visibility among stakeholders need to be enhanced through advertisement and display on facebook, linkedIn, webpage etc. Additional Registrar informed that as per the information received from Director Admissions & Placements, the advertisements have been made through hoardings, website and facebook.

Hon'ble Chancellor said that our registration for admission 2024-25 in comparison to last year so far has now improved. (Action: Director Admissions & Placements)

30/08/2024 Balance Sheet for the Financial Year 2022-23 (Reporting item)

Additional Registrar told that the balance sheet and Audit Report for the financial year 2022-23 was also circulated among the Hon'ble members. Mr. B.S. Kapoor, Chief Finance & Account Officer, was requested to present the balance sheet in the house.

Mr. B.S. Kapoor said that the balance sheet and Audit Report for the financial year 2022-23 were prepared as on 31st March 2023. These are to be submitted to the Himachal Pradesh Government and Regulatory Commission under the provision of clause 39 of Eternal University (Establishment and Regulation) Act No 03 of 2009 along with its amendments. He further stated that the University Liabilities as well as Assets amounting to Rs 38, 95, 53,000.96 (Rupees thirty eight crore, ninety five lakhs, fifty three thousands, and paise ninety six only).

Mr. B.S. Kapoor further added that this balance sheet for the financial year 2022-23 has also been vetted by Chartered Accountant, Mr. KN Chandla, Shimla.

Mr. B.S. Kapoor requested the Hon'ble members to give any valuable suggestion/comment, if any.

As there was no query about the Audit Report & balance sheet for the financial year 2022-23, house **approved** it. (Action: CF&AO)

30/09/2024 Approval for Annual Budget for the Financial Year 2024-25

Additional Registrar told that the proposed budget for the financial year 2024-25 has been circulated among the Hon'ble members. Mr. B.S. Kapoor, Accountant, of Eternal University was requested to present the budget for the next financial year 2024-25 in the house.





Mr. B.S. Kapoor informed the house that the Annual Budget for the next financial year i.e. 2024-25 has been prepared depicting a comparative statement of the last three years. The Annual income and expenditure for the financial years 2021-22 and 2022-23 have been placed as per actual and the income & expenditure for the current financial year (2023-24) has been revised which includes the estimated income & expenditure for the month of March, 2024. The budgeted income for the financial year 2024-25 has been planned on the basis of estimated income from students' fee, various research projects grants, boarding & lodging charges collection from the faculty and staff, interest on FDRs and return from dairy unit and other heads, whereas the expenditure has been proposed under 37 different heads. Mr. B.S. Kapoor presented the budget head wise and concluded that the realized budget surplus over the expenditure, if any, will be transferred to the Kalgidhar Trust i.e. parental body of the University for completing the construction work of Agriculture College and other infrastructure in the University.

Mr. B.S. Kapoor told the house that this estimated budget has been routed through Planning Board Meeting, Finance committee Meeting, Academic Council Meeting and Board of Management meetings. He told that some of the following valuable comments/suggestions were raised by Mr. DK Sharma:

- (i) The details of Rs. 253.61 lacs needs to defined with more details.
- An amount of Rs. 300 lacs projected for Grants/Concession from KTS during 2024-25 be decreased to Rs. 250 lacs in comparison to last two years actual budget.
- (iii) As regarding NAAC accreditation fee and other relevant expenses, some of the amount be included in the miscellaneous expenditure head.

.Mr. B.S. Kapoor agreed to incorporate the above suggestions before its circulation and further he requested the members to give any other valuable comment/suggestion.

As there was no other comment/suggestion from any of the members, the Annual Estimated Budget for the financial year 2024-25 was **approved**. (Action: CF&AO)

30/10/2024 Retirement of Employees on Attaining the Age of Superannuation

Additional Registrar told that this item was already approved vide item 27/06/2021 in the 27th Governing Body meeting held on 31 March, 2021.

Additional Registrar said that that one more decision for the "Contractual re-employed superannuated staff & teachers below and above 60 years" is to be laid down in writing for future compliance. Additional Registrar suggested that in case any of the employees completes his/her upper age limit in between the ongoing semester, only then he/she will be relieved from the service either on 30th June (AN) or on 31st December (AN) i.e. on completion of odd/even semester. His/her services from the date of upper age to the relieving date will remain continue so that the study of the students and other Academic work may not suffer.



Further, Additional Registrar informed the house that keeping in view of the fact that the Eternal University is a **minority** institution; a request was sent to HP-PERC Shimla for retaining the senior faculty up to the age limit of 70 years. HP-PERC, Shimla Case Called 13 of 2023 dated 04th September, 2023 was finalized on 27th March, 2024 vide which our university is not involved for non compliance of UGC Norms.

In the light of above facts, the house decided that all officers holding administrative charges and attaining their age of 70 years will be relieived from their position on 30^{th} June & 31^{st} December as per completion of 70 years in either half of the year keeping in view the interest of teaching and research activity. (Action: VC Office and Registrar Office)

House agreed with this valuable suggestion and approved it. (Action: Secy to Vice Chancellor)

30/11/2024 15th Annual Report for the Academic Session 2022-23 (Reporting Item)

Additional Registrar presented this item and informed the house that 15th Annual Report for the Academic Session 2022-23 was prepared with utmost care and the relevant information was obtained from all the constituent colleges and various departments. The contents of this report were also circulated to all the Hon'ble Members along with a hard copy of this report through registered post.

Additional Registrar requested the members to give any valuable suggestion/comment which may be considered in the next annual report.

Dr. DK Sharma appreciated the job done by the Additional Registrar and his official staff as the complete data has been placed in this report in a chronological order.

As there was no other comment/suggestion, house approved it.

30/12/2024: Approval for Establishment of Centre for Excellence of Food & Agriculture \bigtriangledown (Reporting item)

Additional Registrar presented this item in the house. He said that this item was also placed in the 82nd Academic Council Meeting and 56th Board of Management meeting.

Additional Registrar said that its main aim is to foster interdisciplinary entrepreneurial skill through the provision of top-notch entrepreneurship education, innovation research and effective acceleration and incubation program. The main focus of the Centre would be enhancing the culture of entrepreneurship and innovation within the campus and fostering research endeavors that drive technology advancement and innovation solutions.

Additional Registrar also told that the University has well established infrastructural facilities in the Department of Food Technology, Dr. Khem Singh Gill Akal College of Agriculture. Additional Registrar also briefed the steps to encourage and support student's entrepreneurship.

Additional Registrar requested the members to give any valuable comment/suggestion on the establishment this centre.



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One of the members in the house asked whether the samples are accepted from outsider firms. Additional Registrar replied that at present the samples collected from our own fields located in different locations are tested. However, after NABL accreditation, samples from other institutions and farming community will be accepted for analysis. Further Additional Registrar also informed the house with the following activities undertaken by the concerned faculty:

- (a) The NABL Accreditation process has been initiated.
- (b) For method volition purpose 150 pesticide standards were run on LCM/MS and GCMS for method development
- (c) Operation and Calibration of equipment, method validation and verification have been completed.
- (d) The requirement of equipment and more space has also been completed as required by NABL.
- (e) Food Technology department will shipt there till the end of April 2024.
- (f) More than 900 samples on ICP OES, more than 2000 samples on FTIT, 50 samples on UHPCL and 100 samples on HPLC have been analysed till now.

Hon'ble members also suggested that the advertisement of establishment of Centre for Excellence be ensured through university Facebook/website.

As there was no other comment/suggestion from any of the members, house approved the establishment of this Centre. (Action Dean DKSGACA and HoD Food Tech)

30/13/2024 Course Approval for the Academic Session 2024-25 (Reporting item)

Additional Registrar informed the house that a meeting for the approval of the courses as per demand submitted by the Eternal University for Academic Session 2024-25 was held at HP-PERC Shimla on 27th December, 2023. Mr. Amar Singh, Office Superintendent, Registrar Office and Mr. Balraj Singh, Director Admission & Placement attended the meeting along with the Additional Registrar.

Additional Registrar informed that HP-PERC has accorded approval for 71 UG, PG and Doctorate existing courses as well as newly demanded courses with some of the following amendments:

- (a) M. Sc. Economics 05 Seats approved against our demand of 03 seats. (Suggested its nomenclature as MA Economics)
- (b) Ph. D Economics -03 seats approved against our demand of 02 seats
- (c) Ph. D. Management -04 seats approved against our demand of 05 seats.
- (d) Ph. D. Bio-chemistry Our demand for one seat not approved as the university does not have Master course in this programme.

Mr. DK Sharma asked whether any accreditation is required for the newly approved course of BCA Additional Registrar replied that there is no separate statutory body of this course and thus there is no need of any accreditation. The house **approved** this reporting item.



30/14/2024 Admission Status 2023-24 (Reporting Item)

Additional Registrar informed the house that during the academic session 2023-24, **361** students got admitted against the **853** approved seats. He further said that as per the survey being carried out by the Registrar Office, the admission was made with the following modes:

Sr No	Source of admission	Students Admitted
1	Web site	26
2	Newspaper	02
3	Tele Calls/Messages	05
4	Counseling by faculty/staff	25
5	Student mouth chain	61
6	Relatives of faculty/staff	06
7	From nearby area (Local)	10
8	Parents' advise	23
9	AIRWE students	94
10	EU own students	33
11	From various Akal Academies	08
Total(Exclude B. Sc & M. Sc Nursing students)	293

Mr. DK Sharma suggested offering the distance education. Additional Registrar said that our university is not offering distance education since its inception.

As there was no other suggestion/comment, house approved this reporting item.

30/15/2024 Any other item with the permission of Chair - Amendment to Leave Rule

Additional Registrar said that as per University leave Rules clause 20(v) (Appendix A), Academic leave for faculty to attend seminars, conferences. Symposia winter/summer school, short refresher courses invited or invited for attending meeting of selection committee or academic advisory boards of other university, government or governmental organizations is only 10 days within a period of three years. The house resolved that the faculty members should be entitled for 10 days academic leave in a year instead of the block of three years.

(Action: Secy to Vice Chancellor & Registrar Office)

Additional Registrar requested the members to give any other valuable suggestion/comment as the listed agenda items have been discussed.

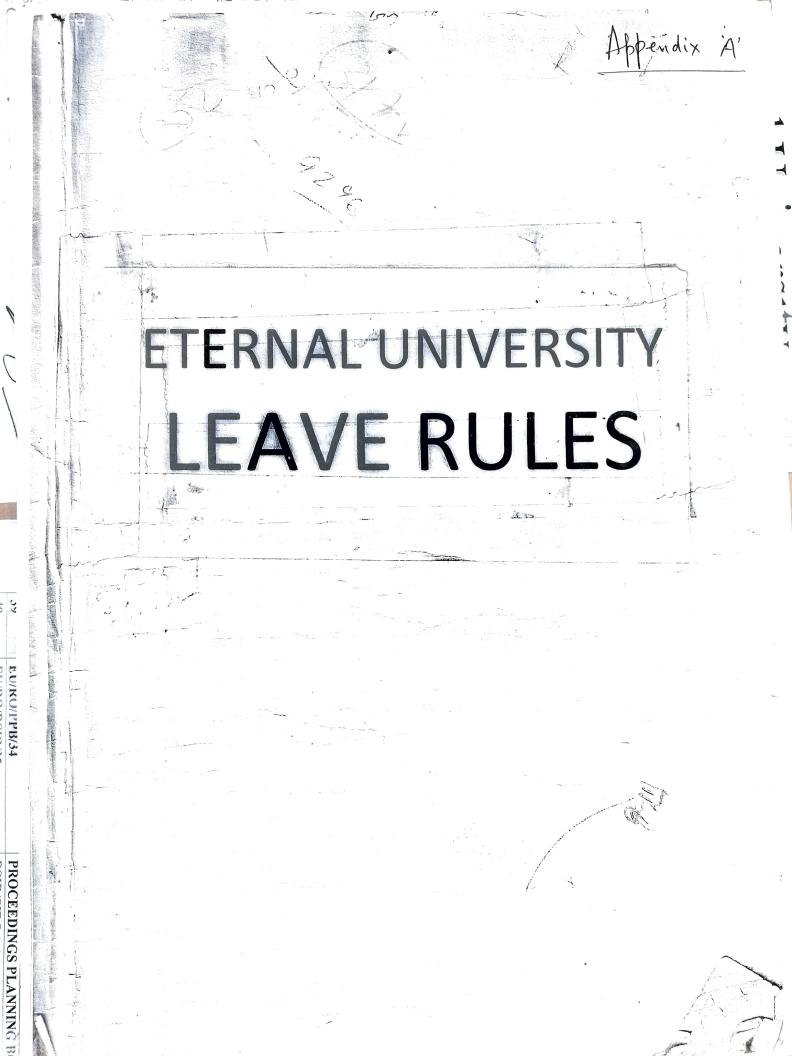
The meeting ended with a vote of thanks to the Chair.

For Circulation

Additional Registrar Eternal University Baru Sahib Additional Registrar **Confirmed Proceedings**

Chancellor Eternal University Baru Sahib

Eternal University, Baru Sahib Distt. Sirm/orf (HBaru Sahib) Yia-Rajgarh, Distt : Sirmour, Himachal Pradesh – 173101 (India) Phones - +91-9805098720(M), +91-1799-276012(LL), Fax: 01799-276006 E-mail : contact@eternaluniversity.edu.in, Web site: www.eternaluniversity.edu.in





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20 (v) ACADEMIC LEAVE

1. The Vice Chancellor on the recommendation of the Dean of Studies may grant academic leave for a period of ten days in three years to a university teacher for attending seminars, conferences, symposia winter/summer school, short refresher course invited or invited for attending meeting of selection committee or academic advisory boards of the other university, government or governmental organizations.

2. This kind of leave shall be granted with full salary and allowances.

3. No allowances as such TA/DA other than the registration fee shall be paid by the university.

20(vi) SABBATICAL LEAVE

1. Sabbatical leave shall be granted for a period of six months to pursue higher study or research or other academic pursuit solely for the object of increasing proficiencies and usefulness to the university. The sabbatical leave will be granted without pay and allowances.

2. Only professors are eligible to avail this leave who have put at least six years of continuous service in the professor's grade.

3. The programme which will be followed during the sabbatical leave shall be submitted to the Vice Chancellor for approval alongwith the application for grant of leave six months before the leave is intend to be availed of.

4. The professor shall not take up any regular appointment under another organization in India or abroad during the period of sabbatical leave.

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FOLLOW UP ACTIONS

V.P.O. - Baru Sahib, Via-Rajgarh, Distt : Sirmour, Himachal Pradesh – 173101 (India) Phones - +91-9805098720(M), +91-1799-276012(LL), Fax: 01799-276006 E-mail : <u>contact@eternaluniversity.edu.in</u>, Web site: <u>www.eternaluniversity.edu.in</u> 5/19/24, 10:30 AM



Eternal University Mail - Item No. 1,3,10 & 15 of 30 GB

Eternal University Registrar <registrar@eternaluniversity.edu.in>

Item No. 1,3,10 & 15 of 30 GB

1 message

Eternal University Registrar <registrar@eternaluniversity.edu.in> Sun, May 19, 2024 at 10:29 AM To: contact <contact@eternaluniversity.edu.in>, Eternal University Registrar <registrar@eternaluniversity.edu.in>

Respected Sir,Madam

Please find attachments.

With kind regards,

Dr. S.K. Chauhan Additional Registrar Eternal University, Baru Sahib Mb. 9817212900



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Item No. 3 of 30 GB - registrar@eternaluniversity.edu.in - Eternal University Mail 5/19/24, 10:43 AM Х 랊 Q in:sent ~ 0 63 ____ M Gmail A. Ľ 1 of 4,796 Compose Mail Item No. 3 of 30 GB Ø Inbox Chat Starred Eternal University Registrar <registrar@eternaluniversity.edu.in> 10:42 AM (O minutes ago) F to Narinder, B.S Snoozed Respected Sir, Meet Sent Please find the attachments. More With kind regards, Labels Dr. S.K. Chauhan Additional Registrar Eternal University, Baru Sahib Mb. 9817212900 One attachment • Scanned by Gmail AN EXTERCT OF THE FIRST FERSION OF THE WY GOVERNMENT. MELTING OF DESIGN ADDR. (2011) 112 (11) $$\begin{split} M(S)Q(4) digites of the UP charms data and end of the second parameters and the second parameters of the SA MOA subset for each of the second parameters of the second$$ Less Sou significant fait. In S. J. Ander and provide the Course on community films starts to during the second start and the start 11 Item 3 of 30 GB.d..

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Eternal University Registrar <registrar@eternaluniversity.edu.in>

Item No. 4 of 30 GB

1 message

Eternal University Registrar <registrar@eternaluniversity.edu.in> To: EU IQAC <iqac@eternaluniversity.edu.in> Sun, May 19, 2024 at 10:37 AM

Respected Sir,

Please find the attachment.

With kind regards,

Dr. S.K. Chauhan Additional Registrar Eternal University, Baru Sahib Mb. 9817212900

Item 4 of 30 GB.docx 15K



Eternal University Registrar <registrar@eternaluniversity.edu.in>

Item No. 5,6 & 8 of 30 GB

1 message

 Eternal University Registrar <registrar@eternaluniversity.edu.in>
 Sun, May 19, 2024 at 10:34 AM

 To: Eternal University Registrar <registrar@eternaluniversity.edu.in>, "B.S. Kapoor" <kapoorbs2011@gmail.com>

Respected Sir/Madam,

Please find the attachments.

With kind regards,

Dr. S.K. Chauhan Additional Registrar Eternal University, Baru Sahib Mb. 9817212900

Item 5 of 30 GB.docx 19K



Eternal University Registrar <registrar@eternaluniversity.edu.in>

Item No. 7 of 30 GB

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1 message

Eternal University Registrar <registrar@eternaluniversity.edu.in> To: BALRAJ SINGH <balrajsingh@eternaluniversity.edu.in>

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Sun, May 19, 2024 at 10:45 AM

Respected Sir,

Please find the attachment.

With kind regards,

Dr. S.K. Chauhan Additional Registrar Eternal University, Baru Sahib Mb. 9817212900

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5/19/24, 10:52 AM Item No. 9 of 30 GB - registrar@eternaluniversity.edu.in - Eternal University Mail											
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5/19/24, 10:56 AM

Item No. 12 of 30 GB - registrar@eternaluniversity.edu.in - Eternal University Mail

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