

**Akal College of Economics, Commerce and Management**  
**Eternal University, Baru Sahib, District Sirmour-173101 (H.P.)**

EU/ACECM/2025/ 112

Dated: 11/04/2025

Minutes of 9<sup>th</sup> Meeting of BoS of the Akal College of Economics, Commerce and Management held on 10/04/2025 at 3:00 PM in the Seminar Room No. 517 of Akal College of Economics, Commerce & Management. Following members were present in the meeting:

Sr. No.	Name	College	Participants
1.	Dr. S. K. Chauhan	ACECM	Chairman
2.	Dr. Ankit Pathania	ACECM	Member
3.	Dr. Pawan Kumar Dubey	ACECM	Member
4.	Dr. Kajal Chaudhary	ACECM	Member
5.	Dr. Surjan Singh	ACBS	Special Invitee
6.	Dr. Yash Pal Azad	ACAS&S	Special Invitee
7.	Dr. Priyanka Thakur	DKSGACA	Special Invitee
	Ms Ucheta	ACECM	Office Asstt

The meeting commenced with a warm welcome by Dr. S. K. Chauhan, Dean of Akal College of Economics, Commerce, and Management. He initiated the proceedings by discussing the ratification of the 8th Board of Studies (BoS) meeting held on 14.06.2024. The house acknowledged the actions taken by the assigned faculty on respective matters. Subsequently, the house granted its approval, and all errors were rectified before finalizing the draft syllabi.

Dr. Chauhan informed the members that a committee for syllabus development for 3<sup>rd</sup> & 4<sup>th</sup> semester had been formed in December 2024.

Dr. Kajal Chaudhary, HoD of the Commerce Department, presented the second agenda item regarding the development of course content for B.Com (HWR) 3rd and 4th Semesters. She requested additional time for finalizing the syllabus and also informed the house about a proposed title change for course from "Company Law" to "Corporate Administration" in the 3rd Semester. Dr. Chauhan advised Dr. Kajal to submit the complete syllabus booklet by April 20, 2025 and directed to seek expert opinion during syllabus preparation and ensure course content for each subject is limited to four units instead of five units.

(Action to be taken by Dr. Kajal Chaudhary)

Dr. Ankit Pathania, Assistant Professor, Management Department, presented the third agenda item regarding the syllabus development for BBA (HWR) for 3rd and 4th Semesters. He reported that the committee members are actively working on the task, and approximately half of the work has been completed. Dr. Chauhan asked him to submit the complete syllabus up to the 4th semester by April 20, 2025, so that it can be placed before the next Academic Council Meeting (ACM) at the University level for final approval.

(Action to be taken by Dr. Ankit Pathania)

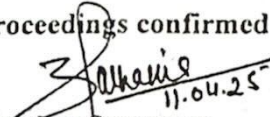



Dr. Kajal Chaudhary also presented the fourth item regarding the **allotment of advisors** for research guidance in the 7th and 8th Semesters of B.Com (HwR) and BBA (HwR) under the NEP framework. Dr. Chauhan proposed the constitution of a committee to design detailed guidelines for the allocation of advisors, a suggestion that was well received by the house. He requested conveners of course designing committees to finalize the assignments by **April 20, 2025**, for inclusion in the next BoS and ACM.

**(Action to be taken by Dean Office of ACECM & Faculty of ACECM)**

With the permission of the Chair, Dr. Yash Pal Azad suggested that a course on **Research Methodology** be included in the 6th Semester of undergraduate programmes. He proposed the inclusion of topics such as **literature review and referencing**, which was supported by the Chairman and all members of the house. Finally, the Chairman of the house extended thanks to all. Thereafter, the meeting ended with a vote of thanks to the chair.

Proceedings confirmed

  
11.04.25  
Member Secretary

  
11/04/2025  
Dean  
ACECM

Copy to: SVC for the kind information of Hon'ble Vice Chancellor, please  
Director of IQAC for information, please  
Dean, Academic Affairs for information, please  
The Controller of Examinations for information, please  
All members/special invitees of BoS, ACECM