

Proceedings of 2nd Meeting of BOS of the Akal College of Economics, Commerce and Management held on 17/12/2020 at 11.00 am in the Academic Committee Room of the Eternal University.
Following members were present in the meeting:

S. No.	Name	College	Participants
1.	Dr. S. K. Chauhan	AC EC&M	Chairman
2.	Dr. Surjan Singh	AC BS	Member
3.	Dr. Pritesh Vyas	DKSG ACA	Member
4.	Dr. Sudhakar Pandey	AC E&T	Member
5.	Dr. Jai Kumar	AC EC&M	Member
6.	Dr. Kajal Chaudhary	AC EC&M	Special Invitee
7.	Mr. Pawan Kumar Dubey	AC EC&M	Member
8.	Mr. Amit Kumar	AC EC&M	Special Invitee
9.	Ms. Kuldeep Kaur	AC EC&M	Special Invitee
10.	Ms. Geeta Kumari	AC EC&M	Special Invitee
11.	Dr. Shanta Kumari	AC EC&M	Member Secretary

At the beginning, Dr. S. K. Chauhan, Dean of Akal College of Economics, Commerce and Management cum chairperson welcomed the members of the house. He directed the member secretary, Dr. Shanta to proceed with agenda. Dr. Shanta expressed thanks to the chairperson for giving an opportunity to conduct the proceedings of house and consequently she presented the first item (1/1/2020) of the agenda. She appraised the house about previous agenda placed in the first meeting of BOS held on 7/12/2019, however, the action taken by the assigned faculty on respective issues were further elaborated by Dr. S. K. Chauhan. There was no suggestion from any member hence the proceedings of first meeting considered ratified and the house gave its approval.

Dr. Shanta requested Mr. Amit Kumar to present the item number two in respect of approval of new course curriculum and syllabus of Bachelor of Business Administration (BBA) for the academic session 2021-22. Mr. Amit Kumar presented the item by giving details of pattern and course contents thoroughly.

Dr. Sudhakar Pandey, from college of AC E&T pointed that in the eligibility criteria to get the admission in the BBA alongwith percentage of marks should be mentioned.

In a list of Ist semester courses, Dr. Sudhakar Pandey further raised a point that credits of the practical of CSE-109 of IT tools in business should be again discussed with the concerned department.

In the list of 2nd semester courses, Dr. Pritesh and Dr. Surjan Singh from the college of DKSG ACA and AC BS, respectively suggested that for ENG-112 (Business Communication & Professional Ethics) the concerned department be consulted for the inclusion or exclusion of practical.

To verify the credits hours of the EDU-101 course from the respective faculty who deliver the common course for all the students of the university was suggested by Dr Surjan Singh. His concern was supported by the members of the house.

In the 5th semester, again Dr. Sudhakar Pandey pointed out that the credits of the practical of course CSE-321 (Essentials of E-Commerce) should be cross checked with the concerned department to make it clear that whether it is of two credits or more. So keeping in view the credits, the contents of the course should be adjusted accordingly.

Dr. Pritesh Vyas suggested that educational tour/ industrial visit should be included in each year of the program. The chairman of the house welcomed the suggestion and informed the house for making such arrangement depending upon availability of suitable time and needed budget.

Dr. Surjan Singh also pointed that in the courses of Ist, 2nd and 3rd semester BC-313 (Basis of Business Accounting), BC-314 (Basic of Cost Accounting) and BC-315 (Basics of Management Accounting)

respectively, the course code should be given as per the year of the program. All the members of the house also endorsed his concern.

The house unanimously gave its approval for further submission and placing the item for approval of Academic Council.

(Action to be taken: Mr. Amit Kumar)

Third agenda item (1/3/2020) with respect to approval of revised course curriculum of M.Sc. Economics for the academic session 2021-22 was presented by Dr. Shanta Kumari, Associate Professor of Economics. She informed the house about efforts made by the committee so far in respect of revision of the curriculum. She requested the house to provide more time for the preparation of detailed proposal due to prevailing COVID-19 pandemic. The house agreed and the item thus was deferred.

(Action to be taken: Dr. Shanta Kumari, Convener of Committee)

Fourth agenda item (1/4/2020) was the approval of annual report of the college for 2019-20. The agenda was presented by Ms. Kuldeep Kaur, member of annual report committee of department of Economics. The chairmen of the house told that it is very important document of the college which reflects various activities performed by the faculty and the students and their participation and achievements during the academic year under report. The chairmen and members of the house appreciated the work done by the committee (Dr. Geeta Kumari and Ms. Kuldeep Kaur). The house gave its approval for the annual report.

(Action to be taken for preparing multiple copies: Ms. Kuldeep Kaur)

The fifth item of BOS was regarding the manual & guidelines for summer training project report for the BC-306 (Course on Summer Training and Project Report). Dr. Kajal Chaudhary, from Commerce department presented the item in front of the house. Dr S. K. Chauhan directed that hard copy of the manual in booklet form should be submitted to the college. The house appreciated efforts and gave its approval.

(Action to be taken: Dr. Kajal Chaudhary)

Sixth agenda (1/6/2020) was related to any other item with the permission of the chair.

Under any other items, none of the member raised any issue, therefore, the meeting ended with the vote of thanks to the chair.

Proceedings confirmed

Ref: EU/AC ECM/2021/03

Date: 16.2.2021

Dean

AC ECM

Copy to: SVC for the kind information of Hon'ble Vice Chancellor, please

Dean, Academic affairs for information, please

The controller of Examinations for information, please

All Deans for information, please

All members/special invitees for BOS of AC EC&M