

**Akal College of Economics, Commerce and Management  
Eternal University, Baru Sahib, District Sirmour-173101 (H.P.)**

EU/ACECM/2023/14

Dated: 25/02/2023

Proceedings of 6<sup>th</sup> Meeting of BoS of the Akal College of Economics, Commerce and Management held on 26/12/2022 at 11.00 am in the Committee room of Dr. Khem Singh Gill Akal College of Agriculture of the Eternal University. Following members were present in the meeting:

| Sr. No. | Name                  | College      | Participants     |
|---------|-----------------------|--------------|------------------|
| 1.      | Dr. S. K. Chauhan     | AC ECM       | Chairman         |
| 2.      | Dr. Surjan Singh      | AC BS        | Member           |
| 3.      | Er. Amit Sharma       | AC E&T       | Member           |
| 4.      | Dr. Kulbhushan Kumar  | AC A&SS      | Member           |
| 5.      | Mr. Pawan Kumar Dubey | AC ECM       | Member           |
| 6.      | Dr. Kajal Chaudhary   | AC ECM       | Member           |
| 7.      | Dr. Tusshar Mahajan   | AC ECM       | Special Invitee  |
| 8.      | Mr. Amit Kumar        | AC ECM       | Special Invitee  |
| 9.      | Ms. Kuldeep Kaur      | AC ECM       | Special Invitee  |
| 10.     | Dr. Manjinder Kaur    | AC ECM       | Special Invitee  |
| 11.     | Mr. Ambar Srivastava  | AC ECM       | Special Invitee  |
| 12.     | Dr. Ankit Pathania    | AC ECM       | Special Invitee  |
| 13.     | Ms. Ritu Verma        | Ph.D Student | Member           |
| 14.     | Dr. Shanta Kumari     | AC ECM       | Member Secretary |

At the beginning, Dr. S. K. Chauhan, Dean of Akal College of Economics, Commerce and Management cum Chairman welcomed the members of the house. He directed the member secretary, Dr. Shanta to proceed with agenda. Dr. Shanta expressed thanks to the Chairman for giving an opportunity to conduct the proceedings of house and consequently she presented the first item regarding ratification of proceedings of 5<sup>th</sup> BoS. During discussions the action taken by the assigned faculty on respective issues were acknowledged and elaborated in detail by Dr. S. K. Chauhan.

There was suggestion from the house w.r.t. some of the points raised in the meeting and for the rest house gave its approval.

Dr. Shanta, Associate Professor of the department of Economics presented the 2<sup>nd</sup> item on proposal for the approval of course structure equivalent to 20 credit hrs. in 4<sup>th</sup> sem. for M.Sc. Economics programme without thesis. Dr. S. K. Chauhan pointed that L+T+P of the courses should be mentioned. Er. Amit Sharma and Mr. Ambar Srivastava raised that in the course of Essentials of E-Commerce name of the course will be changed and the course code will be given accordingly with the consultation of ACET.

The chairman of the house said that the course structure should be completed by 31<sup>st</sup> of the March, 2023 in all respect.

(Action to be taken by Dr. Shanta Kumari)

Next agenda which was the 3<sup>rd</sup> item of the meeting presented by the Dr. Kajal Chaudhary regarding the proposal for the approval of course structure for M.Com programme. She informed that she is working on the same and asked the house to provide little more time to complete the task. Dr. S.K. Chauhan, chairman of the house extended the time limit up to 31<sup>st</sup> of March, 2023.

**(Action to be taken by Dr. Kajal Chaudhary)**

Dr. Shanta requested Dr. Manjinder Kaur followed by Dr. Kajal Chaudhary, Mr. Amit Kumar and Dr. Tusshar Mahajan to present the 4<sup>th</sup> item regarding the approval of the course schedule of B.Sc. (Hons.) Economics, B.Com (Hons.), BBA and MBA as per the guidelines of NEP, 2020, orderly. In this context, Dr. Manjinder Kaur, Dr. Kajal Chaudhary and Mr. Amit Kumar requested the house to extend the time for the completion of the their respective work. After this Dr. Tusshar made presentation on the course schedule of the MBA. Dr. Surjan Singh pointed that in the semester-I no. of the courses should be reduced and credit hours (L+T+P) for the courses should be increased. In semester-II members of the house raised that in Summer Training (MBA-512) instead of 0+0+4, it should be 1+0+4 for 4 to 6 weeks. Dr. S.K. Chauhan observed that among the choice of specialization elective of Operation Management should be excluded keeping in view the availability of faculty in the department. Mr. Amit Kumar and rest of the members of the house also supported the same. Dr. Chauhan also suggested that there is a need to have thorough deliberation with the faculty of the department regarding the structure of the course.

The house gave deadline to complete all the course schedule of B.Sc. (Hons.) Economics, B.Com (Hons.), BBA and MBA before 31<sup>st</sup> March, 2023.

**(Action to be taken by Dr. Manjinder, Dr. Kajal, Mr. Amit & Dr. Tusshar)**

Next agenda (6/5/2022) presented by Dr. Manjinder Kaur which was regarding the new admission and future strategies. She suggested that during the vacation each faculty should collect data from the three nearby schools and have the planning to visit the nearby schools to present their departments activities and future prospects for the admission.

Dr. Kulbhushan Kumar, Associate Professor from the ACA&SS suggested that during the visit of the school token of gift like university calendar & diary etc. should be given to the Principals of the respective schools to bring their attention towards the university. The chairman of the house said that faculty should visit schools of Poanta Sahib as well. The Chairman also extended thanks to the Ma'am S.K. Dhaliwal for admitting one student in B.Sc.(Hons.) Economics in the session 2022-23 and also encouraged the committee and faculty members to gear up themselves to improve the declining graph of admissions in their respective department.

**(Action to be taken: All faculty members)**

Next, member secretary asked Mr. Ambar Srivastava to present the agenda 6<sup>th</sup> which was regarding the exposure visit & extension outreach. He presented that in the starting of the coming semester educational trip will be organized by Dr. Manjinder in between the Month of February & March, 2023. Mr Amit Kumar will organize World Consumer Day on 15<sup>th</sup> of March. In the month of April, Intellectual Property Right Day will be celebrated by the faculty and the resource person for the guest lecture will be invited by Dr. Manjinder Kaur and Dr. Ankit Pathania. In the Month of May-June, workshop on Income Tax Return Filing procedure of individual Assessee will be conducted in the Rajgarh by Ambar Srivastava. Apart from the above mentioned activities exposure visit will be conducted for the students.

**(Action to be taken: Dr. Manjinder, Mr. Amit, Dr. Ankit & Mr. Ambar)**



Mr. Amit Kumar presented next agenda, regarding organization of Kisan Mela & World Consumer Rights Day (6/7/2022). Chairman of the house said that committee for the respective task will be framed after the winter break and also appreciated Mr. Amit Kumar to touch the important points in the proposed plan in the interest of farmers and students. In respect of World Consumer Rights Day-2023, Mr. Amit proposed that it will be celebrated at university level. Dr. S.K. Chauhan suggested that keeping in view the budget and human resource constraints it will be better to celebrate the event only at College level.

**(Action to be taken: Concerned Committee)**

Dr. Shanta requested Dr. Ankit Pathania to present the agenda (6/8/2022) on Alumni status and enrolment of new students on the behalf of Mr. Pawan Dubey. Keeping in view the direction of PERC, Dr. Chauhan informed that those alumni who are placed in good positions in the different organizations' their record and Whatsapp group should be maintained. It will be helpful to connect with them regarding the admission and to have placement for our students. The members of the house also supported for the same.

**(Action to be taken: Mr. Pawan Dubey)**

Next agenda (6/9/2022) regarding research projects-future agenda of PG research & publications presented by Dr. Tusshar. The Chairman of the house directed that one project should be submitted by each department of the College by 31<sup>st</sup> of March, 2023 and requested that all the faculty members should be involved in the same.

**(Action: All Faculty Members)**

Dr. Shanta Kumari followed by Dr. Ankit Pathania presented the agenda (6/10/2022) regarding status of advisement manual meant for UG students. Student's manual for all students were got duly signed by the College except one student of B. Com 3<sup>rd</sup> year and one student of BBA 2<sup>nd</sup> year. Dr Ankit said that it will be completed after coming from the winter break. Dr. S. K. Chauhan also suggested that interest of the students should be taken care on the basis of student's mannual and accordingly students should be encouraged to participate in the events organized by the college and university.

**(Action: All Class mentors)**

Dr. Shanta requested Ms. Kuldeep Kaur, Assistant Professor of the department of Economics to present the 11<sup>th</sup> agenda on annual report of the college for 2021-22. She reported that final print of the annual report has been already taken. The Chairman of the house acknowledged the contribution made by Ms. Kuldeep Kaur and Ms. Ucheta Chauhan, Office Assistant of the Dean in the annual report. The member of the house gave its approval.

**(Action to be taken: Ms. Kuldeep kaur)**

Next agenda with respect to summer training and project report (6/12/2022) in case of B.Com final year students was presented by the Dr. Kajal Chaudhary. Dr. Chauhan said that to monitor the training programme, photographs should be taken as an evidence and also directed to arrange workshop for the students.

**(Action to be taken: Dr. Kajal Chaudhary)**

Further, Dr Shanta requested Mr. Ambar Srivastava to present the agenda (6/13/2022) regarding status of annual budget for the financial year 2023-24. As per direction of the HP PERC inspection team members who visited the university in the 3<sup>rd</sup> week of the December, 2022 directed to replace the plastic chairs of the seminar hall. Therefore, the amount for 40

chairs has been added in the budget. Dr. S. K. Chauhan said that the expenditure of the library books should be given nil in the budget as it has been already added in the budget of central library and directed to submit the budget to the account branch.

**(Action to be taken: Mr. Ambar Srivastava)**

The last agenda (6/14/2022) was any other item for reporting with the permission of Chair. The agenda regarding a manual for training and project report for ECON 309 course in 6<sup>th</sup> semester of B.Sc. (Hons.) Economics degree programme was presented by Dr. Chauhan. He said that manual was prepared for the course of Training and Project Report (ECON 309).

**(Action to be taken: Dr. S.K. Chauhan)**

At the end, Chairman of the house extended the thanks to members of the house, special invitees and the member secretary for their participation and valuable suggestion. Thereafter, the meeting ended.

Proceedings confirmed

Ref: EU/ACECM/2023/14

25/2/2023

Dean

AC ECM

*Shenita*  
25/02/23

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