

Classroom Policies

Infrastructure facility

Infrastructure in the class room has been allocated as per the admission of the students in each department. Most of our class rooms are equipped with glass boards and few are smart classrooms. Everyday class rooms cleaned before pursuing the classes.

Timing of the Classes:

Our classes starts onward 9 AM to 5 PM and there is one hour lunch break (1PM to 2 PM) throughout the academic session.

Class attendance

Faculty members are taking attendance regularly on the register as well as on the ERP at each college level. They are conducting classes as per the scheduled time. Time allocated for each class is one hour. Regular class attendance is the basic requirement of the all courses. Students are fulfilling the criteria of 75 per cent of the attendance. Otherwise, they are not allowed to appear in final examination. All instructors are giving warning to all the students in first class regarding the attendance requirement of the course. If students have valid reason to miss their classes, instructors are taking into consideration with consultation of Dean of the respective college. Instructor are giving course outline to students in the first class which includes introduction, objectives of the course, chapter wise distribution of the all course contents, distribution of marks in mid-term, assignment, final exam and the respective time period of each examination.

Cell Phones & Eatables

Cell phones and eatables are not allowed for students in the class rooms.

Dress Code

Dress code is mandatory for only UG students in different colours at each college level.

Course Withdrawal

In case of non-attendance faculty do not withdraw students. It is the responsibility of the students to withdraw the courses officially before the withdrawal deadlines.