

PROFILE : CHIEF FINANCE & ACCOUNT OFFICER

Amandeep Singh



Vill – Udhoke

VPO – Udhoke

Tehsile – Baba Bakala

Distt – Amritsar

State:-Punjab (India)-143119

Contact No:-+918219991808

E-Mail: amanrandhawa99@gmail.com

CAREER OBJECTIVE

To secure a challenging position where I can share my creative skills and knowledge to done my management skills and to be a part of a team that helps to improve the organization.

PERSONALITY TRAITS

- I believe in smart work better than hard work.
- Ability to work in Groups as well as individually.
- Interest and ability to learn new technologies.
- Good analytical and problem solving skills.

EDUCATIONAL PROFILE

MBA (Finance)	: Punjab Technical University
MCA	: Punjab Technical University
M.Sc. (IT)	: Punjab Technical University
B.Sc. (IT)	: Punjab Technical University
Intermediate	: P.S.E.B. (Punjab)
High School	: P.S.E.B. (Punjab)

COMPUTER SKILL

- Programming Languages : Internet, Networking,
MIS, Operating System
- Application Software : MS Office
- Tally ERP : Accounts, Finance , Audit, TDS Return,
Assessments, Salary Payroll, GST, Excel. Word

WORKING EXPERIENCE

- Fifteen Year Experience as Accountant in Akal Academy Baru Sahib (HP)

PERSONAL PROFILE

Father name : Mr.Balwinder Singh
Gender : Male
Marital Status : Single
Date of birth : 04 April 1984
Nationality : Indian
Languages Known : English, Hindi,Punjabi
Hobbies : Playing Cricket, reading News paper and Books.

DECLARATION

I, Amandeep do here by declare that all the above furnished details are true to the best of my knowledge.

Place. Amritsar

Yours Truly,

Date: 04/12/2022

(Amandeep Singh)