

SPONSORED RESEARCH, INDUSTRIAL CONSULTANCY AND INTELLECTUAL PROPERTY RIGHTS

Eternal University, Baru Sahib

The Eternal University Baru Sahib, sponsored by Kalgidhar Trust and established under Act No. 3 of 2009 by the Himachal Pradesh Government, is one of the few private universities in the world committed to value based higher scientific and technical education as per the vision, prophesy and blessings of Sant Baba Attar Singh Ji, Mastuane Wale and Sant Teja Singh Ji. Situated in the Valley of Divine Peace, Baru Sahib, Eternal University provides a peaceful, spiritual, drug and pollution free environment for comprehensive education and harmonious development of its students in a home away from the worldly distractions. The university is duly recognized by the UGC, AICTE, INC, NCTE, DSIR, DBT and DRDO for undertaking diverse teaching programmes, research and extension activities. Recently the university has also been awarded the Minority Educational Institution Status by the National Commission for Minority Educational Institutions, New Delhi. Eternal University is offering nearly 50 undergraduate to Ph. D. programmes. It is the first private university in Himachal Pradesh to establish under it, College of Agriculture with a view to improve the local field, fruit and vegetable crops, nutraceutical and pharmaceutical potential of functional foods and medicinal plants and their value addition. Multidisciplinary faculty of the university has adopted five village clusters from the Sirmour district to ensure their food, nutrition, economic and health security and inclusive development. Baba Iqbal Singh Ji, former Director Agriculture, Himachal Pradesh and President of the Kalgidhar Trust is the Hon'ble Chancellor of the Eternal University.

The Eternal University has the following Seven Constituent Colleges:

- Akal College of Agriculture
- Akal College of Engineering & Technology

- Akal College of Basic Sciences
- Akal College of Health & Allied Sciences
- Akal College of Arts and Social Sciences
- Akal College of Education
- Akal College of Economics, Commerce & Management

Eternal University has experienced and distinguished faculty of international repute working in diverse and cutting edge research areas. There are 6 on-going projects funded by DBT, MOFPI and HPSCT & E. Nearly 20 projects have been submitted to CSIR, DBT, DST, ICAR, HPSCST & E for funding in the area of biofortification of wheat for micronutrients, improvement of maize nutritional quality, nutraceuticals of functional foods, disease resistance in vegetable crops, development of microbial inoculants for nutrient and water use efficiency, drug designing, nanotechnology, enzymology, biodiesel and kits for food adulteration etc.

Salient Achievements:

- Several wheat lines with high grain iron and zinc content with yield comparable to commercial cultivars have been developed which can be used to alleviate the wide spread micronutrient deficiency among Indian population.
- Quality protein maize hybrids with high amount of essential amino acid tryptophan and lysine with protein quality equivalent to milk casein have been introduced.
- Soybean lines without the Kunitz protease inhibitor have been identified and found suitable for human consumption with least processing.
- Series of nanoparticles have been synthesized using various methods and extensively characterized for diverse applications in industry.
- Several bacterial and fungal isolates producing phytases to degrade the most notorious anti-nutritional factor Phytic acid have been isolated and characterized for commercial application to enhance bioavailability of micronutrients.
- Highly concentrated wheat grass juice powder with nutraceutical quality equivalent to fresh juice has been developed through freeze drying.
- Pearl millet hybrids with high grain iron, zinc and fibres have been introduced, successfully grown and maintained.
- A number of medicinal plants of mid-Himalaya have been identified and multiplied and bioprospection of their phytochemical potential for control of various diseases is in progress.

- Insects and fungi for biocontrol of the obnoxious weed *Parthenium hysterifolia* have been identified, multiplied and used for detailed studies.

Looking at the future aspects of research and development, there is a need of rules and regulations for support, promotion and implementation of sponsored research and industrial consultancy by the end users.

Therefore, the Sponsored Research and Industrial Consultancy (SR & IC) rules and regulations in the following sections shall be applicable to all activities related to Research and Industrial Consultancy projects/assignments of all the Colleges & Departments of Eternal University.

1. SCOPE

Sponsored Research and Industrial Consultancy (SR & IC) cell will be set up to keep an interface between funding agencies, industries and the Eternal University to orderly handle sponsored and consultancy research projects.

2. TERMINOLOGY

2.1 SPONSORED RESEARCH PROJECTS: Time and cost bound projects sponsored by government, public, private, national/international agencies and autonomous bodies. The project cost including cost towards contractual manpower, deputed manpower, equipment, consumables and supporting services of the University are borne by the sponsor.

- The sponsored project can be taken by the individual faculty/academic staff or collectively by a group of investigators
- One of the investigators must be the Principal Investigator (PI) while others are the Co-investigators
- A sponsored research project may be initiated either by the faculty member of the University submitting a proposal to the sponsoring agency
- A sponsored research project may also be initiated by a client, institution or industry seeking help of the University

2.2 SPONSOR: The Organization that sponsors the Project to the University and gives necessary financial support for successful completion of the project in time.

- 2.3 PRINCIPAL INVESTIGATOR (PI):** A member of the group or a faculty of the University with necessary expertise and competence to carry out a Sponsored Research/Industrial Consultancy work. Normally, the person who submits the project proposal and discusses/negotiates it with the sponsor and is instrumental in getting the project is the Principal Investigator. For administrative reasons, the Principal Investigator of some projects can be appointed by the Vice-Chancellor of the University in consultation with the concerned members if the original PI leaves or his/her service are not available to the project for other reasons.
- 2.4 CO-INVESTIGATOR (Co-PI):** A faculty member or member of the consultancy group co-opted by the PI to work jointly with him. If PI leaves the University or goes on leave, a Co-Investigator assumes the functions of the PI with the approval of the Vice-Chancellor of the University.
- 2.5 ASSOCIATE INVESTIGATOR (AI):** A faculty member or a technical/scientific staff with sufficient expertise relevant to a project/consultancy work appointed by the PI under intimation to Vice-Chancellor who does not handle the project independently and he/she has to work with a PI or Co-PI.
- 2.6 INDUSTRIAL CONSULTANCY:** Time bound specific problem solving projects sponsored by the funding agencies with payment of consultancy fee/honorarium to the Investigator(s) in addition to all other expenses.
- 2.7 INDIVIDUAL RESEARCH AND DEVELOPMENT GRANT FELLOWSHIP:** Research and Development grants-in-aid offered to individual faculty, research fellows from the sponsors and executed using University facilities with financial support from the granting agencies towards equipment, contingency, overhead, fellowship etc.
- 2.8 COORDINATOR/DEAN SR & IC:** Interactions between the University and the sponsors are implemented and coordinated by the office of the Coordinator/Dean, Sponsored Research & Industrial Consultancy (SR & IC). The coordinator/Dean is appointed by the University and has full responsibility for project administration including
- Coordination/assignment of Sponsored Research and Industrial Consultancy projects from the Sponsor on behalf of the University

- The recruitment, selection, extension, assessment, termination and invoking of disciplinary procedure against project staff other than University staff
- Networking, scheduling, correspondence, documentation work etc.
- Coordinating all seminars, workshops, conferences, tours visits etc. as assigned to him
- To ensure that project should be started after getting sanction of the project from sponsor

3 MANPOWER AND ITS RECRUITMENTS

- 3.1 Open selection will be held for all project posts except for technical and support staff. For technical cadres, there will be an internal circular within the University first. If suitable candidates are not available from within the University for Deputation to the project, open selection will be made.
- 3.2 All project appointments will be contractual and on the basis of consolidated monthly compensation.
- 3.3 Automatic transfer from one project to another either on completion or midway shall not be permitted.
- 3.4 The tenure of contractual appointment of a project staff will be equal to the duration of the project as decided by PI.
- 3.5 A project employee shall execute a contract agreement on non-judicial stamp paper of value of at least Rs. 50/- with Eternal University at the time of joining with the explicit provision that contract may be terminated by the either side (Staff or Officer) by giving one month's notice or one month's consolidated compensation in lieu of the notice.
- 3.6 Selection of the staff shall normally be made as per the guidelines provided by the sponsoring agency and with the approval of the Vice-chancellor.
- 3.7 All appointment letters shall be issued under signature of the Registrar.
- 3.8 The PIs shall consider prevailing compensation package, general qualifications and experience for staff while preparing project proposal.

3.9 The selection Committee for the recruitment of project staff for each project will be constituted by the PI with the following membership:

- i) Vice-chancellor of the University or his nominee
- ii) Principal Investigator - Member
- iii) HoD of the concerned department
- iv) An expert on the subject (to be recommended by the Department/College) – Member
- v) Registrar- Member Secretary

The Vice-chancellor shall have power to fix, on the recommendations of the selection committee, the monthly consolidated compensation and the duration of the contractual appointment.

3.10 Under exceptional situation, on recommendation of the PI, short term job contracts is for 89 days and under some very special situation up to 6 months can be reconsidered by the Vice-chancellor.

3.11 Expenditure towards campus accommodation/HRA and medical facility shall be charged as per the salary head of the respective project.

3.12 All project staff shall work for the project only until and unless agreed to otherwise by the PI.

3.13 PIs shall be the sanctioning and controlling authority for all types of leaves with respect to contractual project staff.

3.14 Conduct Rules : The project employees shall-

- a) Follow general code of conduct as approved by the University.
- b) Maintain secrecy of the research findings/technical information and shall not get involved in unauthorized communication of any official document or information.

3.15 The PI may, at his discretion, constitute committee(s) to conduct disciplinary proceedings, if necessary against project employees. On the basis of the report suitable disciplinary action may be initiated and punishment will be imposed by the Vice-chancellor.

- 3.16 Project employees may be allowed to be registered for the Ph.D. programme if they fulfil all the requirements for admission as prescribed by the University.

4 FINANCE AND ACCOUNTS:

- 4.1 A separate book of accounts within the system of the University shall be maintained for each project. The coordinator shall be responsible for submission of initially audited statement of accounts as and when required by the sponsors. Govt./Chartered Account audited statement of accounts at the end of each financial year shall be provided, if required by the sponsor.
- 4.2 In general, for sponsored research projects 20% on the total project cost shall be charged towards service charges (overheads) for utilizing the infrastructure and other facilities of the University.
- 4.3 In the event, any project utilizes University's manpower and other supporting facilities beyond office hours, the expenses towards the same shall be charged to the respective project. For this purpose, on the recommendations of the PI concerned, the coordinator may approve suitable honorarium for the supporting staff of the University as per norms approved by University from time to time.
- 4.4 PIs shall arrange to maintain Procurement-cum-purchase Registers and Stock/Asset Register. These shall be verified by the University Auditors and the sponsor's office as and when required. All purchase proposals routed through the HoD following purchase procedures of the University, shall be processed by the University office with the help of Stores & Purchase Section of the University.
- 4.5 Accounts for sponsored projects shall be maintained under five broad budget heads such as:
- (i) Salary, (ii) Equipment, (iii) Contingency & Consumables, (iv) Travel and (v) Service Charges (Overheads). Minor adjustment in the approved budget heads may be permitted by the PI.
- 4.6 Cash advance shall only be drawn in the name of permanent employees working in the projects.

- 4.7 All expenditures shall normally be made within the proposed date of completion (PDC) of the project. Exception may be permitted with the consent of the sponsor.
- 4.8 PIs shall normally be allowed to draw another advance only after adjusting the previous one taken by them unless otherwise agreed by the Vice-Chancellor.
- 4.9 In the event of non-availability of funds in a project, excess expenditures (if any), due to unforeseen reasons, the Sponsoring Agency will be approached to sanction additional funds or to permit the expenditure from another project of the same sponsor. If no additional fund is made available by the sponsor, the excess expenditures will be adjusted against the service charges payable to the University with the approval of the Vice-chancellor.

5 SPONSORED RESEARCH

A sponsored research project may be initiated either by the faculty member of the University submitting a proposal to the sponsoring agency or by a client institution or industry seeking help the Institute. The sponsored programme can be taken individually by individual faculty/academic staff or collectively by a group of investigators. One of the investigators must be the principal investigator (PI) while others are the principal co-investigators. Funding agencies generally prefer to have a co-investigator (Co-PI) who can take the place of the principal investigator in case the latter goes on leave or resigns.

5.1 Initial Steps

- **Project Identification Number:** As soon as the project sanction is communicated to the University by the funding agency, the SR & IC assigns a project number, which is used in all the correspondences within the University. This helps to identify the project and to facilitate the correct booking of the expenses.
- **Date of Commencement:** The due date of commencement of the project is the date of approval of the project by funding agency.

5.2 Administrative Support by SR & IC

The Institute provides the following administrative support and accounting facilities for carrying out the sponsored research projects:

- The Coordinator/Dean, SR & IC sanctions expenditure, recruitment of staff and distribution of honorarium to the PI and University staff.
- For purchase of material and equipment, the University rules shall be applicable.
- Temporary advance up to Rs. 10,000 is sanctioned by the Coordinator/Dean, SR & IC for minor purchases and incidental expenses. The PIs must settle these accounts within one month from the drawl of advance.
- An imprest amount subject to a maximum of Rs. 5,000/- per project is sanctioned by the Coordinator/Dean, SR & IC on the request of the PI. This can be operated by the PI. The imprest can be utilised for petty purchases, contingencies etc. and would be chargeable to sub heads like consumables or contingencies only and the specific sub head should be indicated in the recoupment account. The imprest can be periodically recouped by giving the up-to-date statement of accounts along with all the bills and vouchers duly certified. The accounts can be directly settled with the Accounts Section.

5.3 Project Accounts

- The project account is being maintained by the Office of SR & IC. The expenditures can be incurred only as per the head of sanction. Any deviation or reappropriation is possible only with the prior approval of sponsoring agency. Funds also cannot be diverted, for creating the infrastructural facilities without the approval of the funding agency.
- Whenever funds are to be claimed from the funding agency or bills to be sent against sanction, the same is sent to the sponsoring agency by the PI through the Accounts Section. For release of grants in subsequent years also, the Accounts Section may be approached for necessary statement of accounts (provisional or audited as the case may be) and with utilization certificates. Release of grants at the right time is to be ensured by the PI, as deficits in projects will affect the progress of the project.
- All reimbursements to the Project Investigators and Consultants may be made to the bank account with intimation to the Co-ordinator concerned through e-mail. The Investigators/Consultants shall indicate their e-mail ID and project account in the form of seeking reimbursement.

- All bills and invoices for payment against purchase order are to be sent to the Accounts Section for settlement duly certified by the PI after proper entries in the register.
- All bills duly certified with all the particulars, towards hiring of taxis, purchase of books, entertainment, subcontracting, travel expenditure of visitors etc. must be sent to the SR & IC.
- The accounts of the project will be audited every year. Audited statement of accounts and utilization certificates will be sent to the sponsors by SR & IC under intimation to the PI. If, however, provisional statement of the accounts is required for claiming funds from sponsors, Registrar may be approached for the same.

5.4 Incentives to the PIs

- The Project Investigators (PIs) can attend Conferences/Seminars workshops in related areas utilizing the project grants. There will be no ceiling for registration fee for attending any National or International Conference held in India or abroad. Specific approval of the funding agency to utilize the grants for travel abroad is to be obtained
- Health Insurance coverage during abroad visits and personal accident insurance for both PI and project staff on work relating to projects is permitted
- **Honorarium from Institutional Fund or contingencies to PI and Co-PIs:**
Rs. 2000/- per month to PI and Rs. 1000/- per month to Co-PIs if the total project cost is more than Rs. 10,00,000/-
Rs. 1000/- per month to PI and Rs. 750/- per month to Co-PI if the total project cost is less than Rs. 10,00,000/-
The maximum limit of honorarium will be Rs. 5000/- per month to PI and Rs. 2500/- per month to Co-PI if handling multiple projects.
- Telephone charges up to Rs. 500 per month as per University's rules out of the department funds may be paid for the duration of the project.

6 TRAVEL

- The PIs/Consultants are permitted to be away on an average of four days per month (not exceeding thirty days in a year) on duty for project work. Prior permission of the Coordinator/Dean, SR & IC in prescribed form must be obtained and sent through the Head of the Department for all such travels.

- The staff member who will be undertaking the travel has to fill up the approval form. PI and Head of Department will have to countersign the form. This may be forwarded to the Coordinator/Dean, SR & IC for approval. Care must be taken by the PI that the total expenditures for travel do not exceed the amount allotted for the purpose.
- International travels under projects can be permitted only with the prior concurrence of the client.
- Short and long abroad visits by the Project Investigators requires a certification of the Coordinator/Dean, SR & IC that they have made alternate arrangements for carrying out the projects/consultancy during their absence. Therefore, the PIs are to take note of the following, before sending the request to Coordinator/Dean, SR & IC.
 - For short leave (30 days to 90 days): When one of the investigators goes on short leave, the other investigator(s) should also give his concurrence in writing that he will be available to carry out the project. If, by chance, all investigators are absent they must get a written concurrence from another faculty member to carry out the project in their absence.
 - For long leave (more than 90 days): Under the normal circumstances, the project investigators should not proceed on long leave without completing the project and submitting the final report to the sponsoring agency.
 - In case there are more than one investigators, the remaining investigator(s) should give their written concurrence that they will carry out the project during the long absence of one of the investigators.
 - However, the long absence of the investigator should have the concurrence of the funding agency. Also, the concurrence of the sponsoring agency should be obtained to nominate any other faculty as an investigator.
- The client shall meet all the boarding and incidental expenses of the travel undertaken for the work. This should be specified and included in the estimated cost of the project.
- TA & DA may be reimbursed on presentation of certified bill(s) as per the University norms.
- Project staff on tour can be reimbursed boarding and lodging expenses, on production of certified bills as per the University norms.

- Project staffs that are posted at site are eligible for site allowance at the rate of 15% of the consolidated pay per month.

7 INDUSTRIAL CONSULTANCY

A consultancy assignment will be taken up when a client, generally, an industry or an institution approaches Eternal University with a specific problem. The consultancy project is evolved through mutual discussion between the client and the consultant. This includes the problem definition, cost, time frame, scope etc. Further, the consultant has to identify the type of consultancy, which he/she has to render and assemble a team of faculty members, if required. Details of each type of consultancy and the kind of benefit that can result from each type to the consultant and client are described in the following sections.

Types of Consultancy

The following four types of consultancy projects will be undertaken by the Eternal University:

- Institutional Consultancy (IC)
- Retainer Consultancy (RC)
- Research Based Industrial Consultancy (RBIC)
- Technical Services (TS)

7.1 Institutional Consultancy (IC)

These are consultancy assignments carried out at the University mainly utilizing the existing facilities, knowledge or expertise of the consultant. There is very little research component in it. Following are the special features of this type of consultancy.

- Facilities of the University can be utilized for the assignments.
- Purchase of materials and employment of staff specifically for the project and travel under the assignment are permitted.
- Availing of external assistance and subcontracting permitted.
- Students can be employed on part time basis.
- Any know-how developed as a part of the consultancy assignment will be the property of the client. Patent if any can be taken jointly with the client.
- Wherever necessary, a Memorandum of Understanding can be signed between the University and the client explicitly stating the terms and conditions for the award

and execution of the project. The University will not give any Bank guarantee or Indemnity Bond for the money received from the clients.

Sharing of Earnings and Distribution

- 15% of the receipts will be taken as overheads (12% will be credited to the University's Corpus Fund and 3% will be credited to the SR & IC Fund).
- Out of the balance available after expenses in the project, 20% will be taken by the Department as Department Fund, 5% to Central Administration, and rest 75% to PI/consultants is to be distributed.

7.2 Retainer Consultancy (RC)

These are the consultancy assignments in which the client seeks the technical advice of the faculty and academic staff of the University. This may be carried out either at the University or at the premises of the client, but no University facility can be utilized. There is no separate format for approval of these assignments. Letter from the client and request for the consultancy will be processed and a letter will be issued to the client. These assignments have the following features:

- Consultancy charges are worked out on equivalent man-day basis.
- Number of days required for the consultancy must be mutually decided by the consultant staff member and the client.

Sharing of Earnings and Distribution

Pattern of distribution of the consultancy charges to the staff is the same as that for the Institutional Consultancy

Overhead charges and distribution of money are same as that of Institutional Consultancy.

7.3 Research Based Industrial Consultancy (RBIC)

These are the consultancy assignments, which have sizeable research content.

These assignments have the following features:

- The project proposals are submitted jointly by the faculty consultant and the client.
- All the central facilities of the University can be utilized for which financial allocations are to be made in the project.
- Equipment purchases are allowed.

Consultancy assignments are often taken up to solve an immediate problem, to verify a specific design, to undertake specialized testing and to design and develop certain

components or structures. Sponsored research is focused on basic sciences or on applied areas where certain fundamental investigations are to be taken up. These sponsored research schemes are long term assignments in highly specialized fields for which the application areas are slowly developing in our country.

Between industrial consultancy and sponsored research, one can identify a number of practical projects, which are of current or immediate relevance to the industries. These may require applied research and development of a continuous nature to bring out results of real benefit to the industries. Such projects need not be focused towards a product but can also be on a general concept or an idea. These problems are not the types suited for normal consultancy and at the same time are difficult to be formulated as a sponsored project to be funded by other agencies. Hence, a scheme to accommodate this class of problems which are of relevance to our industries will be formulated by the Eternal University under the title Research Based Industrial Consultancy. Under this, an industry or a group of industries can jointly sponsor a project of interest to them in an area where they agree to share the know-how generated. The industry will pay a specific sum every year. The project duration will be for a period ranging from six months to three years. It can be extended further, if required. In this approach, emphasis will be on research to widen the knowledge and to develop new avenues for development. Judicious planning can provide excellent benefits to the industries. This could be linked up with technology up gradation, transfer of know-how, foreign collaboration, etc. Such studies could give the industries an insight into the new technologies, which are likely to replace the existing one. By associating their personnel with this scheme there is bound to be specific benefits for the industry in the long run.

Sharing of Earnings and Distribution:

- 15% of the receipts will be taken as overheads (12% will be credited to the University's Corpus Fund and 3% will be credited to the SR & IC Fund).
- Out of the balance available after expenses in the project, 30% will be taken by the Department as Department Fund, 5% to Central Administration, and rest 65% to be distributed to the PI/consultants.

7.4 Technical Services (TS)

These are assignments such as testing of material, calibration of instruments, etc. The rates for different types of tests may be standardized by each department based on the National Laboratories.

Sharing of Earnings and Distribution:

- 20% of the receipts will be taken as overheads (15% will be credited to the University's Corpus Fund and 5% will be credited to the IC & SR Fund).
- Out of the balance available after expenses in the project, 25% will be taken by the Department as Department Fund, 5% to Central Administration, and rest 70% to PI/consultants is to be distributed.

7.5 Administrative Support

The University will provide the same level of administrative support and accounting facilities as for the sponsored research for carrying out the consultancy assignments.

7.6 Progress of Consultancy

Some of the clients may organise review meetings to monitor the progress of the consultancies. Copies of the letters sent to clients about the progress of the project and the minutes of the review meetings, requests made for extension of the consultancies are to be forwarded to SR & IC for record purposes.

7.7 Closure of Consultancy Assignment

The date of prospective closure of the Project is determined as given in the approval form. If the project is to be extended, prior approval of the clients is to be obtained and the sanction obtained from the Coordinator/Dean SR & IC. Consultancy is treated as closed when the final distribution is made.

7.8 Incentives to the Consultants

- There is no ceiling on the amount that can be earned by the consultant, through consultancy assignments.
- Telephone charges up to Rs. 500 per month as per University rules out of the Department Funds may be paid for the duration of the consultancy.
- Expenses towards the visits abroad for presentation of papers/attending conferences in the related area can be met, if such travel is approved by the client and the same is included in the cost of the consultancy.
- Health insurance charges during visits abroad can also be paid from the project.

7.9 Incentives to the Department

The University allots to the department a portion of the consultancy earnings. This amount can be utilized by the Head of the Department for subscription to membership, telephone expenses, expenses related to the travel/visits of its faculty undertaken to promote consultancy or sponsored research activities, submission of proposals etc.

7.10 Distribution

- It is the responsibility of the Project Coordinator to make a proposal for distribution of the amount received in a consultancy project at different stages, based on the quantum of work contributed by the team members.
- Final distribution of the consultancy charges will be made only after closing the project.

8 TECHNOLOGY TRANSFER:

The PIs shall not independently transfer technology either on exclusive or non-exclusive basis to any party without the consent of the IPR owners. Terms and conditions for each of such technology transfer shall be worked out on case to case basis with the approval of the Vice-chancellor.

9 DUTIES AND RESPONSIBILITIES OF THE PRINCIPAL INVESTIGATORS(PI):

- Sponsored Research and Consultancy Projects shall be undertaken only with the prior approval of the Vice-Chancellor. All research proposals shall be routed through the Coordinator with relevant information by the Sponsors.
- It shall be the responsibility of the PI to get the project work completed satisfactorily within the sanctioned grant and duration.
- The PI shall ensure that the head-wise expenditure does not exceed the budgetary allocation. For effective control, periodic (or as and when required) expenditure details shall be made available to PIs by the University.
- The PI shall maintain individual details of equipments purchased out of the project funds for each project. He/She shall send a copy of it to the account section for placing the same before the audit for verification.